

**\*\*\* AGENDA \*\*\***

**Tuesday, November 12, 2024**

**\*\*START TIME 6:30 p.m.\*\***

1. Disclosure of pecuniary interest.
2. Committee Reports.
3. Resolution: Adopt the Minutes of the October 22, 2024 Council meeting.
4. By-Law: Authorization to Sign an agreement with Ontario Provincial Police for provision of 9-1-1 Primary Public Safety Answering Point (P-PSAP) Services.
5. Resolution: Extend the CACC Call-Taking Agreement with the North Bay Regional Health Centre until December 31, 2030.
6. Presentation of Second Draft of Capital Forecast 2025-2035.
7. Resolution: Adopt the Capital Forecast 2025-2035.
8. Resolution: Authorize the transfer to reserves of amounts not utilized in 2024 Capital repairs due to delays.
9. Resolution: Amend the Reserve and Reserve Fund Policy with a Schedule of annual reserve transfers from dedicated accounts.
10. Resolution: Set 2025 Council Meeting Dates.
11. Resolution: Authorize Conference attendance in 2025.
12. Correspondence.
13. Accounts to pay.
14. Closed Session:  
239.(2)(b) personal matters about an identifiable individual, including municipal or local board employees.  
Purpose of the Closed Session:
  1. Council to receive information on a Staff position/performance.
  2. Council to receive information regarding 2 property complaints.
15. By-Law: Confirming Proceedings of Council at its meeting held November 12, 2024.
16. Adjournment.

Council meetings will be held in person at 2381 Highway 654, Township of Nipissing Community Centre and virtually utilizing the Zoom platform; and will be livestreamed to the Township of Nipissing YouTube channel.

<https://www.youtube.com/channel/UC2XSMZqRNHbwVppelfKcEXw>

# MINUTES

TOWNSHIP OF NIPISSING  
Tuesday, October 22, 2024

A regular meeting of the Township of Nipissing Council was held on Tuesday, October 22, 2024 starting at 6:30 p.m. The meeting was held in person at the Township of Nipissing Community Centre, and livestreamed to the Township of Nipissing YouTube Channel.

**Present:** Mayor Tom Piper and Councillors Shelly Foote, Stephen Kirkey, James Scott and Dave Yemm.

**Staff:** Operations Superintendent Dan MacInnis, Office Assistant-Intern/Interim Deputy Clerk Kim Turnbull, Land Planning & Technology Administrator – Deputy Treasurer John-Paul Negrinotti and Municipal Administrator-Clerk-Treasurer Kris Croskery-Hodgins.

**Disclosure of pecuniary interest:** None.

## **Committee Reports:**

Councillor Dave Yemm: Nipissing Township Museum Board.

Councillor Shelly Foote: Township of Nipissing Recreation Committee.

Councillor Steve Kirkey: Powassan and District Union Public Library Board of Management.

This part of our meeting was declared a public meeting pursuant to the provisions of Section 34 (12) of the Planning Act, R.S.O., 1990, to discuss an application for a change to the Zoning By-Law 2020-20 by the Township of Nipissing.

## **R2024-206 S. Kirkey, D. Yemm:**

That we pass By-Law Number 2024-47, being a By-Law to Amend Zoning By-Law 2020-20, as amended;

Read a first, second and third time and passed this 22<sup>nd</sup> day of October, 2024. **Carried.**

Item #4 on the Agenda, Staff Report on Levels of Service, Asset Management Plan, was deferred pending a completed Facilities Audit Report.

## **R2024-207 S. Foote, D. Yemm:**

That the minutes of the regular Council Meeting held October 1, 2024, be adopted as published. **Carried.**

The First Draft of the Capital Budget 2025-2035 Forecast was presented for comment.

## **R2024-208 J. Scott, S. Kirkey:**

That we accept the correspondence as presented. **Carried.**

## **R2024-209 D. Yemm, S. Foote:**

That the statement of accounts dated September 30, and October 1, 8, 12, and 16, 2024; totaling \$300,119.06 be approved. **Carried.**

**R2024-210 S. Kirkey, J. Scott:**

That this part of our meeting will be closed to the public as authorized by Section 239(2)(a) and (b) of the Municipal Act, 2001, c. 25, for consideration of the following subject matter:

- (a) the security of the property of the municipality or local board; and
  - (b) personal matters about an identifiable individual, including municipal or local board employees.
- Council to receive information on a security issue and corrective action within the Township of Nipissing.

Time: 7:38 p.m. **Carried.**

Kim Turnbull and John-Paul Negrinotti left the chamber.

**R2024-211 J. Scott, S. Kirkey:**

That we resume to an open public meeting.

Time: 7:30 p.m. **Carried.**

Dan MacInnis left the chamber.

Kim Turnbull returned to the chamber.

**R2024-212 D. Yemm, S. Foote;**

That we pass By-Law 2024-48, being a By-Law to confirm the proceedings of Council at its meeting held on October 22, 2024.

Read the first, second and third time and passed this 22<sup>nd</sup> day of October, 2024. **Carried.**

**R2024-213 J. Scott, S. Kirkey:**

That the meeting be adjourned. Time: 8:02 p.m. Next regular meeting to be held November 12, 2024. **Carried.**

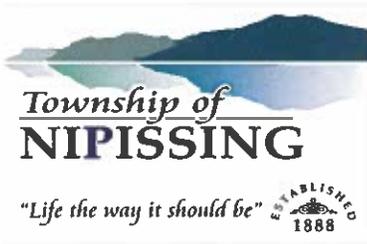
Mayor:

Municipal Administrator:

Minutes prepared as per Section 228 (1)(a) of the Municipal Act, S.O. 2001, c. 25.

Clerk to record, without note or comment, all resolutions, decisions and other proceedings of the council.

Minutes to be approved by Council at the next regular Council Meeting.



TOWNSHIP OF NIPISSING

RESOLUTION

DATE: November 12, 2024

NUMBER: R2024-

Moved by

Seconded by

THAT we extend the time frame of By-Law Number 2023-47, being a By-Law to extend an agreement for the provision of fire communication (call taking, call alerting) services for the Township of Nipissing Fire Department for a period of January 1, 2025 to December 31, 2030 to allow for adequate transition time to the Parry Sound CCAC, as required;

AND THAT there be a 121 day exit clause of the agreement in the event the transition can take place earlier than anticipated

For      Against

PIPER  
FOOTE  
KIRKEY  
SCOTT  
YEMM

Carried

Mayor: Tom Piper

**SECOND DRAFT**

**CAPITAL BUDGET  
2025-2035 FORECAST**

CAPITAL BUDGET AND ASSET MANAGEMENT FORECAST  
RESERVES PLANNING

# GENERAL GOVERNMENT

GENERAL GOVERNMENT				
YEAR	PROJECT DESCRIPTION	ESTIMATE	METHOD	
2025				
2026	Replace Municipal Admin Vehicle (shared with Building Department)	\$50,000	Taxes	
2027				
2028				
2029				
2030				
2031				
2032				
2033				
2034				
2035				

# GENERAL GOVERNMENT RESERVES PLAN

YEAR	RESERVE DESCRIPTION	AMOUNT	FOR USE
2025	Computer server/replacements Municipal Election	\$3,000 \$3,000	2026
2026	Computer server/replacements	\$3,000	2026
2027	Computer server/replacements Municipal Election	\$4,000 \$3,000	
2028	Computer server/replacements Municipal Election	\$4,000 \$3,000	
2029	Computer server/replacements Municipal Election	\$4,000 \$3,000	2030
2030	Computer server/replacements	\$5,000	
2031	Computer server/replacements Municipal Election	\$5,000 \$3,500	2031
2032	Computer server/replacements Municipal Election	\$5,000 \$3,500	
2033	Computer server/replacements Municipal Election	\$5,000 \$3,500	2034
2034	Computer server/replacements	\$5,000	
2035	Computer server/replacements Municipal Election	\$5,000 \$3,500	2035

## Reserves Balance as of October 16, 2024:

Computer Server/Replacements Reserve	\$3,000.00
Municipal Election Reserve	\$6,000.00
Designated Broadband Reserve	\$60,000.00
Integrity Commissioner Reserve	\$3,500.00
Safe Restart Funding Reserve	\$1,913.52
Working Capital - Operation Reserve	\$1,229,087.63

# FIRE DEPARTMENT CAPITAL

FIRE DEPARTMENT CAPITAL PROJECT FORECAST			
YEAR	PROJECT DESCRIPTION	ESTIMATE	METHOD
2025	Dry Hydrant (2) Black Creek Rd N, Alsace at Wolfe Lake Rd Underground Tank at Ski Hill Road**	\$65,000	Taxation
2026	Dry Hydrant (2) Black Creek Rd N, Hwy 534 towards Restoute Underground Tank at Hwy 522	\$50,000 \$75,000	Taxation Reserves/Taxation
2027	Auto Extrication Tools Dry Hydrant (2) Westview Dr., Niagara Road Underground Tank at Pine Drive**	\$60,000 \$200,000	Taxation Taxation
2028	Station 1/Comm Centre Exterior *** May be painted, lowering estimate. Dependent on building condition results.		
2029	Pump 2 year 1 of 5	\$400,000	Financing
2030	Pump 2 Year 2 of 5		Reserves
2031	Pick Up Truck Year 1 of 5	\$75,000	Financing
2032	Pump 2 Year 3 of 5		Reserves
2033	Pick Up Truck Year 2 of 5		Reserves
2034	Pump 2 Year 4 of 5		Reserves
2035	Pick Up Truck Year 3 of 5		Reserves
2036	Pump 2 Year 5 of 5		Reserves
2037	Pick Up Truck Year 4 of 5		Reserves
2038	Pump 2 Final Payments		Reserves
2039	Pick Up Truck Year 5 of 5		Reserves
2040	Rescue 2 Year 1 of 5	\$300,000	Financing
2041	Pump 2 Final Payments		Reserves
2042	Pick Up Truck Year 5 of 5		Reserves
2043	Rescue 2 Year 2 of 5		Reserves
2044	Pick Up Truck Year Final payments		Reserves
2045	Rescue 2 Year 3 of 5		Reserves
2046	Mini-Pumper Truck Year 1 of 5	\$425,000	Financing

\*\* Tank locations may vary depending on determined needs in the community.

\*\* Neighbouring municipalities shall be consulted for joint tank location, funding and use, where applicable.

## Reserves Balance as of October 16, 2024:

FD Large Equipment Reserve	\$25,276.14
FD Apparatus Reserve	\$75,654.26
FD Communications Equipment Reserve	\$10,000.00

## FIRE DEPARTMENT RESERVES PLAN

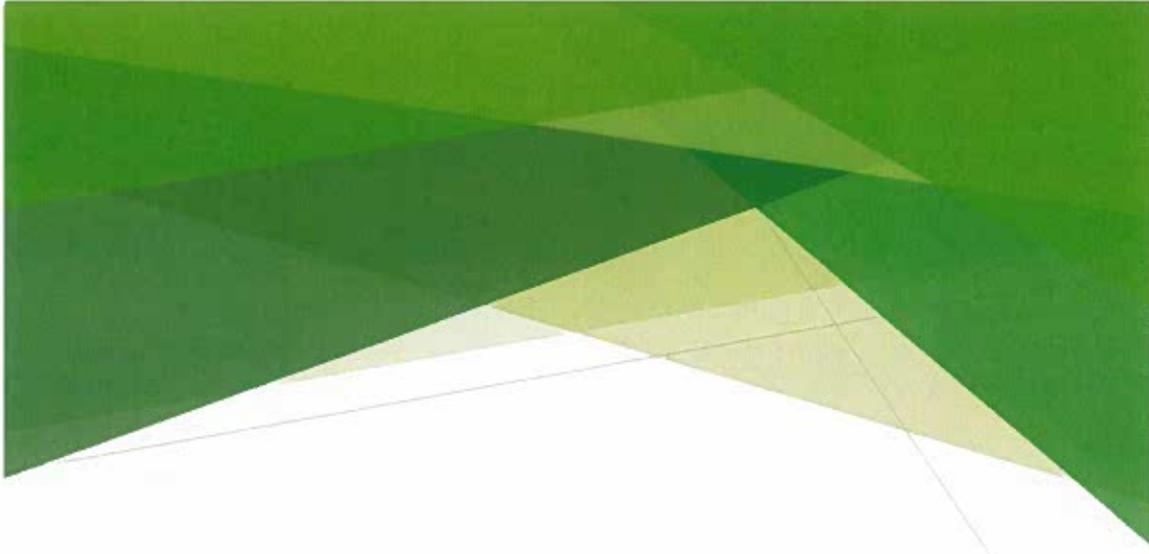
### FIRE DEPARTMENT FLEET PLAN:

Pump 2 - 2011	Replace 2029 with 2,000 gallon tanker
Rescue 2 - 2012	Replace 2032 with mini-pumper
Pump 1 - 2015	Replace 2035 with mini-pumper
Tanker 1 - 2018	Replace 2038 with 2,000 gallon tanker
Pick Up Truck - 2020	Replace 2030
UTV & Trailer - 2020	Replace 2050

YEAR	RESERVE DESCRIPTION	AMOUNT	FOR USE
2025	Large Equipment Reserve	\$5000.00	
	Communications Reserve	\$5000.00	
	Fire Apparatus Reserve	\$20,000.00	2030
2026	Large Equipment Reserve	\$5000.00	
	Communications Reserve	\$5000.00	
	Fire Apparatus Reserve	\$20,000.00	2031
2027	Large Equipment Reserve	\$5000.00	
	Communications Reserve	\$5000.00	
	Fire Apparatus Reserve	\$20,000.00	2031
2028	Large Equipment Reserve	\$5000.00	
	Communications Reserve	\$5000.00	
	Fire Apparatus Reserve	\$20,000.00	2032
2029	Large Equipment Reserve	\$5000.00	
	Communications Reserve	\$5000.00	
	Fire Apparatus Reserve	\$22,500.00	2032
2030	Large Equipment Reserve	\$5000.00	
	Communications Reserve	\$5000.00	
	Fire Apparatus Reserve	\$25,000.00	2033
2031	Large Equipment Reserve	\$5000.00	
	Communications Reserve	\$5000.00	
	Fire Apparatus Reserve	\$25,000.00	2033
2032	Large Equipment Reserve	\$5000.00	
	Communications Reserve	\$5000.00	
	Fire Apparatus Reserve	\$27,500.00	2034
2033	Large Equipment Reserve	\$5000.00	
	Communications Reserve	\$5000.00	
	Fire Apparatus Reserve	\$30,000.00	2035
2034	Large Equipment Reserve	\$5000.00	
	Communications Reserve	\$5000.00	
	Fire Apparatus Reserve	\$30,500.00	
2035	Large Equipment Reserve	\$5000.00	
	Communications Reserve	\$5000.00	
	Fire Apparatus Reserve	\$31,000.00	

# LANDFILL CAPITAL

LANDFILL CAPITAL FORECAST			
YEAR	PROJECT DESCRIPTION	ESTIMATE	METHOD
2025			
2026			
2027	Bear Creek Landfill * Closure or Rehabilitation	\$609,045.59 closure costs \$625,770 Post closure costs	Reserves/Taxation
2028			
2029			
2030			
2031			
2032			
2033			
2034			
2035			



# LANDFILL RESERVES

LANDFILL RESERVES PLAN		
YEAR	RESERVE DESCRIPTION	AMOUNT FOR USE
2025	Closure/Rehabilitation Reserve	\$25,000
2026	Closure/Rehabilitation Reserve	\$25,000
2027	Closure/Rehabilitation Reserve	\$30,000
2028	Closure/Rehabilitation Reserve	\$30,000
2029	Closure/Rehabilitation Reserve	\$30,000
2030	Closure/Rehabilitation Reserve	\$30,000
2031	Closure/Rehabilitation Reserve	\$30,000
2032	Closure/Rehabilitation Reserve	\$35,000
2033	Closure/Rehabilitation Reserve	\$35,000
2034	Closure/Rehabilitation Reserve	\$35,000
2035	Closure/Rehabilitation Reserve	\$35,000

## Reserves Balance as of October 16, 2024:

Landfill Equipment Reserve	\$20,755.51
Landfill Closure Reserve	\$595,694.00

# PUBLIC WORKS FLEET PLAN

PUBLIC WORKS				
YEAR	PROJECT DESCRIPTION (FLEET)	ESTIMATE	METHOD	
2025	Tandem Truck (replace 2005) Year 3 of 5			
	Tandem Truck (replace 2010) Year 4 of 5			
	Tandem Truck (2021) Year 5 of 5			
	Excavator (2021) Year 5 of 5	\$290,000	Financing	
	Backhoe Year 1 of 5			
2026	Pick Up Truck Year 2 of 5 (3/4 Tonne)			
	Tandem Truck (replace 2005) Year 4 of 5			
	Tandem Truck (replace 2010) Year 5 of 5			
	Backhoe Year 2 of 5			
	Pick Up Truck Year 3 of 5 (3/4 Tonne)			
2027	Tandem Truck (replace 2005) Year 5 of 5			
	Backhoe Year 3 of 5			
	Grader Year 1 of 5	\$700,000	Financing	
	Pick Up Truck Year 4 of 5 (3/4 Tonne)			
	Pick Up Truck Year 1 of 5 (1/2 Tonne)	\$70,000	Financing	
2028	Backhoe Year 4 of 5			
	Grader Year 2 of 5			
	Pick Up Truck Year 5 of 5 (3/4 Tonne)			
	Pick Up Truck Year 2 of 5 (1/2 Tonne)			
	One Ton Truck W Plow Year 1 of 5	\$110,000	Financing	
2029	Backhoe Year 5 of 5			
	Grader Year 3 of 5			
	Pick Up Truck Year 3 of 5 (1/2 Tonne)			
	One Ton Truck W Plow Year 2 of 5			
	Tandem Truck (replace 2021) Year 1 of 5	\$380,000	Financing	
2030	Grader Year 4 of 5			
	Pick Up Truck Year 4 of 5 (1/2 Tonne)			
	One Ton Truck W Plow Year 3 of 5			

## PUBLIC WORKS

### PUBLIC WORKS FLEET PLAN:

Backhoe Replace in 2025  
 Grader Replace in 2027  
 2021 Tandem Truck Replace in 2030  
 Fliner Tandem Truck Replace in 2033  
 2024 Tandem Truck Replace in 2035  
 2022 Excavator Replace in 2037

YEAR	PROJECT DESCRIPTION (FLEET)	ESTIMATE	METHOD
2031	Grader Year 5 of 5		
	Pick Up Truck Year 5 of 5 (1/2 Tonne)		
	Tandem Truck Year 2 of 5		
2032	One Ton Truck W Plow Year 4 of 5		
	Tandem Truck Year 3 of 5		
	One Ton Truck W Plow Year 5 of 5		
2033	Tandem Truck Year 4 of 5		
	Tandem Truck (replace Fliner Year1 of 5		
2034	Tandem Truck Year 5 of 5		
	Tandem Truck Year 2 of 5		
2035	Tandem Truck (Replace 2024) Year 1 of 5		
	Tandem Truck Year 3 of 5		

# PUBLIC WORKS PROJECTS - CAPITAL

PUBLIC WORKS			
YEAR	PROJECT DESCRIPTION (WORK PROJECTS)	ESTIMATE	METHOD
2025	GRAVEL RUN B	\$285,000	Taxation/Reserves
	Reseal 4.8 km Lakeview, Lillian, Muskeg, Marion, Hunters Bay Run E * Repair to Muskeg intersection	\$200,000	OCIF/BCCF Grant
	Alsace Road (2 km) Phase 1 (reconstruction/pulverize/double surface treatment)	\$500,000	NORDS Grant
	Reline culvert on Hart Road (Moved from 2024)	\$65,000	Nords Grant ½ with Callander other ½ boundary
	Reline culvert Bear Creek Road (Moved from 2024)	\$300,000	BCCF Grant, OCIF Grant and Reserves for Capital projects
	Reline culvert Stonecutters Road (Moved from 2024)	\$300,000	Grant/Reserves/Taxation
2026	Alsace Road (2 km) Phase 2 (reconstruction/pulverize/double surface treatment)	\$300,000	Grant
	Reseal Phase 1 Alsace (2 km)	\$50,000	OCIF/BCCF Grant
	Reseal 4 km Sunset Cove Road Run F	\$152,000	

# PUBLIC WORKS PROJECTS - CAPITAL

Year	Project Description	Estimated Cost	Funding Source
2027	Alsace Road (2 km) Phase 3 (reconstruction/pulverize/double surface treatment)	\$300,000	Grant/Reserves/Taxation
	Reseal Phase 2 Alsace (2 km)	\$50,000	Grant
	Reseal 4.1 km Hinchberger Bay, Bear Creek Road, Pine Drive, Westview Drive <b>Run G</b>	\$155,800	Grant
	<b>GRAVEL RUN C</b>	\$285,000	Taxation/Reserve
	Replace Public Works Garage/Office if funding available**	\$3,000,000	Financing/Grant
2028	Reseal 3 km Jones Road, Waltonian, Ski Hill Road <b>Run H</b>	\$114,000	Grant/Taxation
	Reseal Phase 3 Alsace (2 km)	\$50,000	
2029	Ruth Haven Drive dig out/double surface 350 m	\$200,000	Grant
	<b>GRAVEL RUN D</b>	\$300,000	Taxation/Reserve
2030	Rocky Shore Drive (2 km)	\$400,000	Grant
	Pulverize/Double Surface Treatment (northern roads as required)	\$300,000	Grant
2031	<b>GRAVEL RUN A</b>	\$310,000	Taxation/Reserve
	Pulverize/Double Surface Treatment (northern roads as required)	\$300,000	Grant
2032	Chipseal the last 1.5 of Ski Hill Surface Treat	\$200,000	Grant
	Surface Treat	\$300,000	Grant
2033			
2034			
2035			

**For Future Considerations:**  
**Hummel Bridge**  
 \*decision pending on project – wait on grant opportunities  
**Surface Treat 2 km Alsace Road Boundary**  
 \*decision pending on Municipality of Powassan  
**\$3,000,000-\$5,000,000**  
 ½ Powassan  
 ½ Financing (grant)  
 ½ Powassan  
 ½ Nipissing

# PUBLIC WORKS RESERVES

PUBLIC WORKS RESERVES PLAN			
YEAR	RESERVE DESCRIPTION	AMOUNT	FOR USE
2025	Garage Reserve	\$25,000	
	Bridge Reserve	\$25,000	
	Gravel Reserve	\$80,000	
2026	Garage Reserve	\$25,000	
	Bridge Reserve	\$25,000	
	Gravel Reserve	\$80,000	
2027	Garage Reserve	\$25,000	
	Bridge Reserve	\$30,000	
	Gravel Reserve	\$85,000	
2028	Garage Reserve	\$25,000	
	Bridge Reserve	\$30,000	
	Gravel Reserve	\$85,000	
2029	Bridge Reserve	\$30,000	
	Gravel Reserve	\$85,000	
2030	Bridge Reserve	\$30,000	
	Gravel Reserve	\$85,000	
2031	Bridge Reserve	\$30,000	
	Gravel Reserve	\$85,000	
2032	Bridge Reserve	\$35,000	
	Gravel Reserve	\$90,000	
2033	Bridge Reserve	\$35,000	
	Gravel Reserve	\$90,000	
2034	Bridge Reserve	\$35,000	
	Gravel Reserve	\$90,000	
2035	Bridge Reserve	\$35,000	
	Gravel Reserve	\$90,000	

## Reserves Balance as of October 16, 2024:

Bridges Reserve (placing Culvert repair back into reserve for use in 2025*)	\$359,264.91
PW Equipment Reserve	\$410,789.14
PW Gravel Reserve	\$200,179.54
PW Garage Replacement Reserve	\$75,000.00

# CEMETERY CAPITAL

CEMETERY CAPITAL FORECAST			
YEAR	PROJECT DESCRIPTION	ESTIMATE	METHOD
2025	Fencing - Nipissing Union Cemetery	\$10,000	Reserves/Taxation
2026	Survey Alsace Cemetery - expansion	\$20,000	Cemetery C&M
	½ lawnmower *if not required in 2026, place into reserve for actual need	\$7,500	Taxation
2027	Licence, clear and survey Alsace expansion for burial lots	\$20,000	Cemetery C&M
2028			
2029			
2030			
2031			
2032			
2033			
2034			
2035			

# CEMETERY RESERVES

CEMETERY RESERVES PLAN			
YEAR	RESERVE DESCRIPTION	AMOUNT	FOR USE
2025	Maintenance/Fencing Reserve	\$2,000.00	
2026	Maintenance/Fencing Reserve	\$2,000.00	
2027	Maintenance/Fencing Reserve	\$2,000.00	
2028	Maintenance/Fencing Reserve	\$2,000.00	
2029	Maintenance/Fencing Reserve	\$2,000.00	
2030	Maintenance/Fencing Reserve	\$2,000.00	
2031	Maintenance/Fencing Reserve	\$2,000.00	
2032	Maintenance/Fencing Reserve	\$2,000.00	
2033	Maintenance/Fencing Reserve	\$2,000.00	
2034	Maintenance/Fencing Reserve	\$2,000.00	
2035	Maintenance/Fencing Reserve	\$2,000.00	

**Reserves Balance as of  
October 16, 2024:**

Cemetery Reserve **\$7,646.00**

## RECREATION CAPITAL FORECAST

PROJECTS WILL BE EVALUATED AND COMPLETED AS PROVIDED IN THE RECREATION STRATEGIC PLAN AND AS GRANT FUNDING IS RELEASED.

FUTURE REPLACEMENT AND MAINTENANCE COSTS WILL BE FACTORED IN ALL DECISIONS.

RECREATION CAPITAL FORECAST			
YEAR	PROJECT DESCRIPTION	ESTIMATE	METHOD
2025	Engineered drawings for a permanent pad at the outdoor rink space for multi use/multi season facility.	pending	
2026	½ lawnmower *if not required in 2026, place into reserve for actual need	\$7,500	Taxation
2027			
2028			
2029			
2030			
2031			
2032			
2033			
2034			
2035			

# RECREATION RESERVES PLAN

RECREATION RESERVES PLAN			
YEAR	RESERVE DESCRIPTION	AMOUNT	FOR USE
2025	Dock/Boat Launch Reserve	\$2,500	
	Community Centre Building Reserve	\$5,000	
	Fitness Centre Reserve	\$2,000	
	Rink/Playground - Heritage Park Reserve	\$2,500	
2026	Dock/Boat Launch Reserve	\$2,500	
	Community Centre Building Reserve	\$7,500	
	Fitness Centre Reserve	\$2,500	
	Rink/Playground - Heritage Park Reserve	\$3,000	
2027	Dock/Boat Launch Reserve	\$2,500	
	Community Centre Building Reserve	\$7,500	
	Fitness Centre Reserve	\$2,500	
	Rink/Playground - Heritage Park Reserve	\$3,000	
2028	Dock/Boat Launch Reserve	\$2,500	
	Community Centre Building Reserve	\$7,500	
	Fitness Centre Reserve	\$2,500	
	Rink/Playground - Heritage Park Reserve	\$3,000	
2029	Dock/Boat Launch Reserve	\$2,500	
	Community Centre Building Reserve	\$8,500	
	Fitness Centre Reserve	\$2,500	
	Rink/Playground - Heritage Park Reserve	\$3,000	
2030	Dock/Boat Launch Reserve	\$2,500	
	Community Centre Building Reserve	\$8,500	
	Fitness Centre Reserve	\$2,500	
	Rink/Playground - Heritage Park Reserve	\$3,500	

# RECREATION RESERVES PLAN

<b>2031</b>	Dock/Boat Launch Reserve Community Centre Building Reserve Fitness Centre Reserve Rink/Playground – Heritage Park Reserve	\$2,500 \$8,500 \$2,500 \$3,500	
<b>2032</b>	Dock/Boat Launch Reserve Community Centre Building Reserve Fitness Centre Reserve Rink/Playground – Heritage Park Reserve	\$2,500 \$9,000 \$2,500 \$3,500	
<b>2033</b>	Dock/Boat Launch Reserve Community Centre Building Reserve Fitness Centre Reserve Rink/Playground – Heritage Park Reserve	\$2,500 \$9,000 \$2,500 \$4,000	
<b>2034</b>	Dock/Boat Launch Reserve Community Centre Building Reserve Fitness Centre Reserve Rink/Playground – Heritage Park Reserve	\$2,500 \$9,000 \$2,500 \$4,000	
<b>2035</b>	Dock/Boat Launch Reserve Community Centre Building Reserve Fitness Centre Reserve Rink/Playground – Heritage Park Reserve	\$2,500 \$9,000 \$2,500 \$4,000	

## Reserves Balance as of October 16, 2024:

Community Centre Reserve	\$41,100.00
Heritage Park/Playground Reserve	\$13,050.90
Fitness Centre Reserve	\$34,000.00
Bottle Drive/Programming Reserve	\$10,502.50
Public Docks/Boat Launch Reserve	\$7,500.00

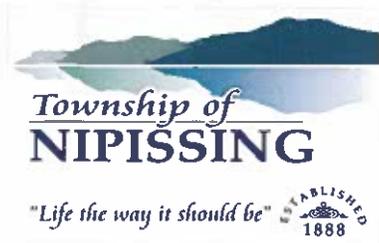
# MUSEUM CAPITAL AND RESERVES PLAN

MUSEUM CAPITAL FORECAST			
YEAR	PROJECT DESCRIPTION	ESTIMATE	METHOD
2025	Foundation Repair Office Building	\$110,000	Grant
2026	Heritage Window Repair - Church	\$20,000	Grant/Taxation
2027			
2028			
2029			
2030			
2031			
2032			
2033			
2034			
2035			

**Reserves Balance as of  
October 16, 2024:**

Museum Reserve **\$20,920.00**

MUSEUM RESERVES PLAN			
YEAR	RESERVE DESCRIPTION	AMOUNT	FOR USE
2025	Building reserve	\$3500.00	
2026	Building reserve	\$3500.00	
2027	Building reserve	\$4000.00	
2028	Building reserve	\$4000.00	
2029	Building reserve	\$4000.00	
2030	Building reserve	\$4000.00	
2031	Building reserve	\$4500.00	
2032	Building reserve	\$4500.00	
2033	Building reserve	\$4500.00	
2034	Building reserve	\$4500.00	
2035	Building reserve	\$4500.00	



TOWNSHIP OF NIPISSING

RESOLUTION

DATE: November 12, 2024

NUMBER: R2024-

Moved by

Seconded by

WHEREAS the shortage of materials and skilled labour for the installation of culvert re-lining projects located at Bear Creek Culvert, Stone Cutters Road and a joint project at the Hart Road Culvert with the Municipality of Callander, required the re-scheduling of these projects to 2025;

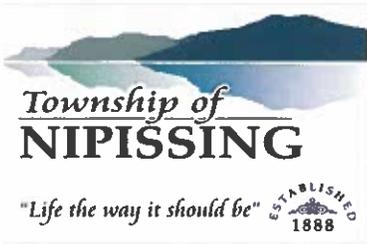
NOW THEREFORE we authorize the transfer of the budgeted amounts for these projects to Reserve for use in the 2025 Budget.

For      Against

PIPER  
FOOTE  
KIRKEY  
SCOTT  
YEMM

Carried

Mayor: Tom Piper



TOWNSHIP OF NIPISSING

RESOLUTION

DATE: November 12, 2024

NUMBER: R2024-

Moved by

Seconded by

WHEREAS Council adopted the Reserve and Reserve Fund Policy on September 3, 2024 with Resolution R2024-174;

AND WHEREAS the Reserve and Reserve Funds Policy has a purpose of establishing the framework and outlining requirements for establishing reserve funds, authorizations required for use of reserve funds and the annual reserve contribution requirements;

NOW THEREFORE "Schedule A" is hereby added to the Reserve and Reserve Funds Policy providing specific accounts that shall be reviewed upon the closing of a budget year and any surplus remaining shall be transferred to a reserve account for specific uses, as indicated;

AND THAT the Schedule A will be reviewed by Council annually with review of the Policy, during the regular Budget schedule.

For      Against

PIPER  
FOOTE  
KIRKEY  
SCOTT  
YEMM

Carried

Mayor: Tom Piper

## **Reserve and Reserve Fund Policy**

### **The Corporation of the Township of Nipissing**

#### **Purpose**

The purpose of the Reserve and Reserve Fund Policy is to establish the framework and outline requirements for establishing reserve funds, authorizations required for use of reserve funds and the annual reserve contribution requirements.

A reserve policy is a critical component of a municipal long-term financial plan. There are a number of legislated Obligatory Reserve Funds governed by various legislations. Section 417 of the *Municipal Act, 2001* governs Discretionary Reserve Funds.

#### **Goals and Objectives**

The goals and objectives of the Reserve and Reserve Fund Policy include,

1. To reduce the risks to the taxpayer of significant budget impacts arising from uncontrollable events and activities;
2. To provide a source of one-time or short-term financing without permanently impacting the tax rates. For example, capital projects or major capital equipment requirements, which may not be included in approved budgets and may not be reasonably funded by delaying a lower priority capital project;
3. To provide a source of funding for a one-time operating expenditure, including small capital, not in approved budget allocations;
4. To ensure adequate cash flows and liquidity; and
5. To maintain a level of reserves that would be comparable to other Ontario municipalities and as defined in the following performance targets.

#### **Performance Targets**

Reserve policies are intended to provide long-term perspective to financial planning. The performance targets identified within this policy are to achieve long-term financial stability as well as support to the attainment of the Municipality's broader strategic objectives.

## **General Targets**

**Discretionary Capital Reserve Funds:** Are dedicated capital reserves with a long-term target level of a least 30% of total capital budgeted expenditures. This is achieved by the use of "rental" time of machinery for all operational hours logged. All maintenance of machinery is deducted from the rental accumulation, providing an end of year amount for transfer to reserves for use to purchase future machinery.

**Discretionary Operating Reserve Funds:** Are dedicated operating reserves with a long-term target level of a least 10-15% of total operating budget or estimated through the budget process for future purchase of operating equipment or expenditures.

**Tax Rate Stabilization Reserve Funds:** Fund target level should be maintained at a level between 5% and 10% of the total municipal tax levy.

**Operating Budget Contingency Fund:** Identified for unbudgeted operating expenditures should total 1% of the approved operating budget.

## **Implementation**

1. The implementation of this policy shall be considered a long-term goal of the Municipality.
2. The Treasurer shall provide an annual report to Council as to the Municipality's reserves and reserve funds.
3. Council must approve any new discretionary reserve fund by resolution. Alternatively, a new reserve fund may be established with the approval of the Operating Budget by specific reference within the budget detail.
4. Transfers to or from a reserve or reserve fund must be approved by Council. Approval may be granted by specific resolution, by policy approval by Council or by specifically approved budget allocations.

## **Definitions**

### **Reserve**

A "reserve" is a discretionary appropriation from net revenue, after provision has been made for all known expenditures. It has no reference to any specific asset and does not require the physical segregation of money or assets as in the case of a reserve fund. Investment income earned on municipal assets is not allocated to reserves.

## **Reserve Fund**

A reserve fund that is funded from the revenue fund is normally established in the estimates by-law with a complementary by-law or resolution outlining its operational elements. A reserve fund that is funded from other sources is normally established in a specific by-law or resolution that also outlines its operational elements.

A reserve fund differs from a reserve in that reserve fund assets are segregated and restricted to meet the purpose of the reserve fund. Investment income earned on the segregated reserve fund assets is added to the balance of the reserve fund and is not available for general municipal purposes. There are two types of reserve funds, obligatory reserve funds and discretionary reserve funds.

### **Obligatory Reserve Fund**

"Obligatory Reserve Fund" is created whenever a statute requires revenue received for special purposes to be segregated from the general revenues of the municipality. Obligatory Reserve Funds are to be used solely for the purpose prescribed for them by statute.

### **Discretionary Reserve Fund**

"Discretionary Reserve Fund" is created under Section 417 of the *Municipal Act*. Whenever a Council wishes to designate revenues to finance a future expenditure for which it has the authority to spend money and to set aside a certain portion of any year's revenues so that the funds are available as required. In accordance with Section 417, municipalities should create new reserve funds (or additional allocations to reserve funds) through the estimates process, defining the purpose for which the reserve fund is being created.

### **Review of Policy**

Council shall review this policy for relevance and update as required at least once per Council term.

## **Schedule "A" to the Reserve and Reserve Funds Policy**

Accounts to be reviewed annually after close of budget for surplus transfer:

### General Government

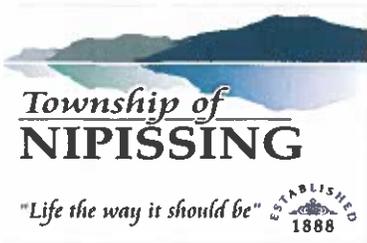
- 1-20-200-314-000 Asset Management Program to reserve for Asset Management.
- 1-20-200-588-000 Pay Equity to reserve for future pay equity claims.
- 1-20-210-578-314 Integrity Commissioner to reserve for future IC claims.

### Fire Department

- 1-30-300-506-520 Automatic Aid Renewal and Expense to reserve for future AA calls.
- 1-30-300-506-570 Professional Development to reserve for future PD requirements.
- 1-30-300-568-244 FD OMERS to reserve for future WSIB First Responder claims.

### Public Works

- 1-60-360-662-282 Street Lights to reserve for future street light repair projects.
- 1-60-602-504-602 PW Emergency Preparedness Materials to reserve for future use.



TOWNSHIP OF NIPISSING

RESOLUTION

DATE: November 12, 2024

NUMBER: R2024-

Moved by

Seconded by

The 2025 Council Meeting Schedule will be as follows:

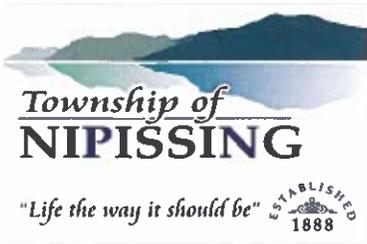
January 7, 2025	January 21, 2025
February 4, 2025	February 18, 2025
March 4, 2025	March 18, 2025
April 8, 2025	April 29, 2025
May 13, 2025	May, 27, 2025
June 10, 2025	June 24, 2025
July 15, 2025	
August 12, 2025	
September 2, 2025	September 16, 2025
October 7, 2025	October 21, 2025
November 18, 2025	
December 2, 2025	December 16, 2025

For      Against

PIPER  
FOOTE  
KIRKEY  
SCOTT  
YEMM

Carried

Mayor: Tom Piper



TOWNSHIP OF NIPISSING

RESOLUTION

DATE: November 12, 2024

NUMBER: R2024-

Moved by

Seconded by

THAT we authorize attendance at 2025 municipal conferences as follows:

Rural Ontario Municipal Association Conference – January 19 – 21, 2025, held in Toronto.

---

Good Roads Conference – March 30 – April 2, 2025, held in Toronto.

---

Federation of Northern Ontario Municipalities – May 5 - 7, 2025, held in North Bay.

---

Association of Municipalities of Ontario – August 17 – 20, 2025, held in Ottawa.

---

For      Against

PIPER  
FOOTE  
KIRKEY  
SCOTT  
YEMM

Carried

Mayor: Tom Piper



# TOWNSHIP OF NIPISSING CORRESPONDENCE

**November 12, 2024**

- 1.** Ministry of the Environment letter of Consent, for Hours of Operation for the landfills commencing in 2025.
- 2.** Ontario Municipal Partnership Fund (OMPF) 2025 allocation package.
- 3.** OPP Municipal Policing 2025 Annual Billing Statement Package.
- 4.** Resolutions from the Municipality of Tweed, Town of Petawawa, Township of Terrace Bay, Municipality of St. Charles, and Township of Whitewater Region for sustainable funding for OPP for small rural municipalities.
- 5.** Resolution from the Town of Blue Mountains for a rural road safety program.
- 6.** AMO Policy Update – Advancing Housing Initiatives, Ontario’s Affordable Energy Future and Sustainable OPP Costs.
- 7.** AMO Policy Update – Fall Economic Statement.
- 8.** Minutes of the Board of Health for the North Bay Parry Sound District Health Unit, held September 25, 2024.
- 9.** North Bay Parry Sound District Health Unit – Perspectives from Northern Ontario from the Public Health Funding Review.
- 10.** Minutes of the Powassan and District Union Public Library, held June 17, August 12, September 12 and October 21, 2024.

Ministry of the Environment,  
Conservation and Parks

Ministère de l'Environnement, de la Protection de  
la nature et des Parcs

Drinking Water and Environmental  
Compliance Division, Northern Region  
Timmins District, North Bay Office  
191 Booth Road, unit 16-17  
North Bay ON P1A 4K3  
Tel.: 705 497-6865  
Fax: 705 497-6866

Division de la conformité en matière d'eau potable  
et d'environnement, Direction régionale du Nord  
District de Timmins, Bureau de North Bay  
191, rue Booth, Unité 16-17  
North Bay ON P1A 4K3  
Tél. : 705 497-6865  
Télééc. : 705 497-6866

October 23, 2024

Alana Valle,  
Project Manager, Environmental Due Diligence & Remediation  
Pinchin Ltd.  
662 Falconbridge Road, Unit 3  
Sudbury, Ontario  
P3A 4S4

Re: Bear Creek and Wolfe Lake Landfill Sites – Request for Authorization under  
Environmental Compliance Approval (ECA) Nos. A522402 and A522401 – Hours of  
Operation

Dear Alana Valle,

This acknowledges receipt of the request for my consent made via email by yourself on behalf of the Township of Nipissing dated October 16, 2024, for changes to the hours of operation of the Bear Creek Landfill Site (Lot 5, Concession 15, Nipissing Township, District of Parry Sound) and Wolfe Lake Landfill Site (Lot 21, Concession 7, Nipissing Township, District of Parry Sound).

Based on the information in your request, it is understood that the township is seeking to alter the hours of operation for these landfill sites. Currently, the hours of operation are as follows.

Bear Creek Site:

Friday 10:00 AM to 6:00 PM  
Sunday 10:00 AM to 6:00 PM  
Wednesday 4:00 PM to 8:00 PM

Wolfe Lake Site:

Saturday 10:00 AM to 6:00 PM  
Monday 10:00 AM to 6:00 PM  
Thursday 4:00 PM to 8:00 PM

Both sites are closed on all Statutory Holidays including Remembrance Day when it falls on a weekday.

The township is proposing that these landfill sites be open the following hours effective January 1, 2025.

Bear Creek Site:

Friday 9:00 AM to 7:00 PM  
Sunday 9:00 AM to 7:00 PM

Wolfe Lake Site:

Saturday 9:00 AM to 7:00 PM  
Thursday 9:00 AM to 7:00 PM

Both sites would remain closed to public use on Monday, Tuesday, and Wednesday of each week. The sites would also be closed on Statutory Holidays including Remembrance Day when it falls on a weekday.

Pursuant to condition 22(2) of ECA No. A522402 this letter serves as consent for the hours of operation at the Bear Creek Landfill Site to be modified as outlined above, effective January 1, 2025. Additionally, pursuant to condition 22(2) of ECA No. A522401 this letter also serves as consent for the hours of operation at the Wolfe Lake Landfill Site to be modified as outlined above, effective January 1, 2025.

A copy of this letter must be kept on file with the current ECA for each site.

If you have any questions or concerns, please do not hesitate to reach out to Ryan Carr, Environmental Compliance Officer at 705-492-1305 or [ryan.carr@ontario.ca](mailto:ryan.carr@ontario.ca).

Sincerely,



Greg Ault  
Timmins District Manager

- c: Ryan Carr, Environmental Compliance Officer, MECP  
Angela Whiteley, Environmental Compliance Supervisor, MECP

**Ministry of Finance**  
**Office of the Minister**  
Frost Building S, 7th Floor  
7 Queen's Park Crescent  
Toronto ON M7A 1Y7  
Tel.: 416-325-0400



**Ministère des Finances**  
**Bureau du ministre**  
Édifice Frost Sud 7e étage  
7 Queen's Park Crescent  
Toronto (Ontario) M7A 1Y7  
Tél.: 416-325-0400

**Minister of Finance | Ministre des Finances**  
**PETER BETHLENFALVY**

October 30, 2024

Dear Head of Council:

I am writing to provide you with an update on the Ontario Municipal Partnership Fund (OMPF).

We understand the importance of the Ontario Municipal Partnership Fund (OMPF) to communities across Ontario. We are listening to municipalities and have heard, particularly from small, northern, and rural municipalities, that they are facing financial challenges in delivering services to their communities.

To assist them with these challenges, I am pleased to announce that the Province will be increasing the OMPF by \$100 million over two years, bringing the total funding envelope to \$600 million by 2026. In 2025, municipalities will benefit from an immediate \$50 million increase in funding through the program. This enhancement will be targeted to small, northern and rural municipalities and those with a limited property tax base. This funding will assist municipalities in providing critical services to people across the province.

With the introduction of the enhancement to the program in 2025, all of the program's core grant components will increase. In addition, Transitional Assistance funding guarantees have been enhanced to 100% of a municipality's 2024 OMPF allocation, ensuring that all OMPF core recipients will receive at least the same level of funding as they did in 2024.

The \$100 million enhancement to the OMPF builds on the significant increases in support that the government is providing to municipalities, including investing an additional \$1 billion through the Ontario Community Infrastructure Fund (OCIF) over five years, starting in 2022, the introduction of the Northern Ontario Resource Development Support Fund and the nearly \$2 billion in housing-enabling infrastructure programs, which include funding specifically dedicated to small, northern and rural municipalities.

We have always been committed to working closely with our municipal partners and know how important the OMPF is for many municipalities. This is why in the coming months the Ministry of Finance will be consulting with municipalities to hear their perspective, advice, and

priorities for the program. Through the ministry's discussions with your treasurers and clerk treasurers, we look forward to discussing how to implement a reporting framework in order to gain a better understanding of how the OMPF is supporting your communities.

The Ministry of Finance's Provincial-Local Finance Division will be providing your municipal treasurers and clerk-treasurers with further details on your 2025 OMPF allocation. Details regarding the consultation process will also be provided. Supporting materials on the 2025 program are available on the ministry's web site at [www.ontario.ca/document/2025-ontario-municipal-partnership-fund](http://www.ontario.ca/document/2025-ontario-municipal-partnership-fund).

As we continue to work together to build up our communities and move Ontario's economy forward, maintaining a close relationship with our municipal partners remains critical. I look forward to our continued collaboration as we move forward with building a strong future for our province.

Sincerely,

*Original signed by*

Peter Bethlenfalvy  
Minister of Finance

c. c. The Honourable Paul Calandra, Minister of Municipal Affairs and Housing

2025 Allocation Notice

Township of Nipissing

4971

The Township of Nipissing will receive \$717,300 through the OMPF in 2025, which represents an increase of \$83,100 or \$61 per household compared to 2024.

**A Total 2025 OMPF** **\$717,300**

<b>1. Core Grant Components</b>	<b>\$717,300</b>
a. Assessment Equalization Grant Component	\$37,800
b. Northern Communities Grant Component	\$378,700
c. Rural Communities Grant Component	\$191,400
d. Northern and Rural Fiscal Circumstances Grant Component	\$109,400
<b>2. Transitional Assistance</b>	<b>n/a</b>

**B Key OMPF Data Inputs**

1. Households	1,367
2. Total Weighted Assessment per Household	\$295,390
3. Rural and Small Community Measure (RSCM)	100.0%
4. Farm Area Measure (FAM)	n/a
5. Northern and Rural Municipal Fiscal Circumstances Index (MFCI)	5.0
6. 2025 Guaranteed Level of Support	100.0%
7. 2024 OMPF	\$634,200

Note: See line item descriptions on the following page.

2025 Allocation Notice

Township of Nipissing

4971

2025 OMPF Allocation Notice - Line Item Descriptions

<b>A</b>	Sum of 2025 OMPF core grant components and Transitional Assistance, which are described in the 2025 OMPF Technical Guide. This document can be accessed at: <a href="https://www.ontario.ca/document/2025-ontario-municipal-partnership-fund/technical-guide">https://www.ontario.ca/document/2025-ontario-municipal-partnership-fund/technical-guide</a> .
<b>A2</b>	If applicable, reflects the amount of transitional support provided to assist the municipality in adjusting to year-over-year funding changes. See the enclosed Transitional Assistance Calculation Insert for further details.
<b>B1</b>	Based on the 2024 returned roll from the Municipal Property Assessment Corporation (MPAC), including applicable updates.
<b>B2</b>	Refers to the total assessment for a municipality weighted by the tax ratio for each class of property (including payments in lieu of property taxes retained by the municipality) divided by the total number of households.
<b>B3</b>	Represents the proportion of a municipality's population residing in rural areas and/or small communities. For additional information, see the 2025 OMPF Technical Guide, Appendix A.
<b>B4</b>	Represents the percentage of a municipality's land area comprised of farm land. Additional details regarding the calculation of the Farm Area Measure are provided in the 2025 OMPF Technical Guide, Appendix B.
<b>B5</b>	Measures a municipality's fiscal circumstances relative to other northern and rural municipalities in the province, and ranges from 0 to 10. A lower MFCI corresponds to relatively positive fiscal circumstances, whereas a higher MFCI corresponds to more challenging fiscal circumstances. For additional information, see the enclosed MFCI Insert, and the 2025 OMPF Technical Guide, Appendix D.
<b>B6</b>	Represents the guaranteed level of support the municipality will receive through the 2025 OMPF. For additional information, see the 2025 OMPF Technical Guide.
<b>B7</b>	Line A of 2024 OMPF Allocation Notice.

*Note: Grant components and Transitional Assistance are rounded up to multiples of \$100.*

## 2025 Northern and Rural Municipal Fiscal Circumstances Index

Township of Nipissing

4971

**A Northern and Rural Municipal Fiscal Circumstances Index (MFCI)****5.0**

The Northern and Rural Municipal Fiscal Circumstances Index (MFCI) measures a municipality's fiscal circumstances relative to other northern and rural municipalities in the province on a scale of 0 to 10. A lower MFCI corresponds to relatively positive fiscal circumstances, whereas a higher MFCI corresponds to more challenging fiscal circumstances.

The Northern and Rural MFCI is determined based on six indicators that are classified as either primary or secondary, to reflect their relative importance in determining a municipality's fiscal circumstances.

The table below provides a comparison of the indicator values for the Township to the median for northern and rural municipalities.

**B Northern and Rural MFCI - Indicators**

Primary Indicators	Township of Nipissing	Northern and Rural Median
1. Weighted Assessment per Household	\$295,390	\$292,000
2. Median Household Income	\$83,000	\$82,000
<b>Secondary Indicators</b>		
3. Average Annual Change in Assessment (New Construction)	1.2%	1.2%
4. Employment Rate	46.0%	53.0%
5. Ratio of Working Age to Dependent Population	148.2%	152.0%
6. Per cent of Population Above Low-Income Threshold	88.8%	88.0%

*Note: An indicator value that is higher than the median corresponds to relatively positive fiscal circumstances, while a value below the median corresponds to more challenging fiscal circumstances.*

Additional details regarding the calculation of the Northern and Rural MFCI are provided in the 2025 OMPF Technical Guide, as well as in the customized 2025 Northern and Rural MFCI Workbook.

*Note: See line item descriptions on the following page.*

**2025 Northern and Rural Municipal Fiscal Circumstances Index**

**Township of Nipissing**

4971

**2025 Northern and Rural Municipal Fiscal Circumstances Index - Line Item Descriptions**

<b>A</b>	The municipality's 2025 Northern and Rural MFCI. Additional details are provided in the municipality's customized 2025 Northern and Rural MFCI Workbook.
<b>B1</b>	Refers to the total assessment for a municipality weighted by the tax ratio for each class of property (including payments in lieu of property taxes retained by the municipality) divided by the total number of households.
<b>B2</b>	Statistics Canada's measure of median income for all private households in 2020.
<b>B3</b>	Measures the five-year (2019 - 2024) average annual change in a municipality's assessment, for example, as a result of new construction or business property closures, excluding the impact of reassessment.
<b>B4</b>	Statistics Canada's measure of number of employed persons, divided by persons aged 15 and over.
<b>B5</b>	Statistics Canada's measure of working age population (aged 15 to 64), divided by youth (aged 14 and under) and senior population (aged 65 and over).
<b>B6</b>	Statistics Canada's measure of the population in private households above the low-income threshold for Ontario compared to the total population in private households.

**2025 Transitional Assistance Calculation Insert**

**Township of Nipissing**

4971

**A 2025 OMPF Transitional Assistance (Line B2 - Line B1, if positive)**

n/a

*As the municipality's 2025 OMPF identified on line B1 exceeds the guaranteed support identified on line B2, Transitional Assistance is not required.*

**B Supporting Details**

<b>1. Sum of 2025 OMPF Core Grant Components (excluding Transitional Assistance)</b>	<b>\$717,300</b>
<b>2. 2025 Guaranteed Support (Line B2a x Line B2b)</b>	<b>\$634,200</b>
a. 2024 OMPF	\$634,200
b. 2025 Guaranteed Level of Support	100%

*Note: See line item descriptions on the following page.*

**2025 Transitional Assistance Calculation Insert**

**Township of Nipissing**

4971

**2025 Transitional Assistance Calculation Insert - Line Item Descriptions**

<b>A</b>	In 2025 only, as part of the introduction of program enhancements, Transitional Assistance funding guarantees for core grant recipients have been enhanced to 100 per cent of their 2024 OMPF allocation. The Township of Nipissing's 2025 OMPF exceeds their guaranteed level. As a result, Transitional Assistance is not required.
<b>B1</b>	Line A1 of 2025 OMPF Allocation Notice, sum of the following OMPF core grant components: Assessment Equalization, Northern Communities, Rural Communities, and Northern and Rural Fiscal Circumstances Grant Components.
<b>B2</b>	Guaranteed amount of funding through the 2025 OMPF.
<b>B2a</b>	Line A of 2024 OMPF Allocation Notice.
<b>B2b</b>	Represents the guaranteed level of support the municipality will receive through the 2025 OMPF. For additional information, see the 2025 OMPF Technical Guide.

*Note: Grant components and Transitional Assistance are rounded up to multiples of \$100.*

**Ontario Municipal Partnership Fund (OMPF)**  
**2025 Cash Flow Notice**



Township of Nipissing

4971

<b>A</b>	<b>Total 2025 OMPF (2025 Allocation Notice, Line A)</b>	<i>See Note below</i>	<b>\$717,300</b>
----------	---	-----------------------	------------------

<b>B</b>	<b>2025 OMPF Quarterly Payments Schedule</b>		<b>\$717,300</b>
1.	2025 OMPF First Quarter Payment	<i>Scheduled for January 2025</i>	\$179,325
2.	2025 OMPF Second Quarter Payment	<i>Scheduled for April 2025</i>	\$179,325
3.	2025 OMPF Third Quarter Payment	<i>Scheduled for July 2025</i>	\$179,325
4.	2025 OMPF Fourth Quarter Payment	<i>Scheduled for October 2025</i>	\$179,325

*Note: Your municipality's 2025 OMPF allocation is identified on Line A of your 2025 OMPF Allocation Notice. Please refer to the enclosed correspondence for further details.*

**Ontario Municipal Partnership Fund (OMPF)**  
**2025 Cash Flow Notice**



Township of Nipissing

4971

**2025 Cash Flow Notice - Line Item Descriptions**

---

A Total 2025 OMPF allocation. See 2025 OMPF Allocation Notice, Line A.

---

B1 - B4 Scheduled quarterly payments in respect of the 2025 OMPF allocation. Payments will be subject to holdback pending submission of the applicable outstanding reporting requirements. Please refer to the Reporting Obligations section of the 2025 OMPF Technical Guide.

---

October 30, 2024

Dear Treasurer/Clerk-Treasurer:

In the October 30 letter to Heads of Council, the Minister of Finance announced that the Province will be increasing the Ontario Municipal Partnership Fund (OMPF) by \$100 million over two years, bringing the total funding envelope to \$600 million by 2026. For 2025, the program will provide \$550 million. This letter provides information regarding your municipality's 2025 OMPF allocation.

I am pleased to advise that in 2025 your municipality will benefit from an increase in OMPF funding compared to 2024.

### 2025 OMPF

As part of the phased-in increase to the OMPF, the program will provide \$550 million to recipient municipalities in 2025.

Details of the enhancement to the core grant components of the program and Transitional Assistance include:

#### Core Grant Component Enhancements:

- The **Assessment Equalization Grant component** will increase to \$155 million from \$149 million to better support municipalities with limited property assessment.
- The **Rural Communities Grant component** will increase to \$171 million from \$155 million in recognition of the challenges of rural municipalities, including rural farming communities.
- The **Northern Communities Grant component** will increase to \$105 million from \$90 million in recognition of the challenges of northern municipalities.
- New for 2025 is the introduction of **Minimum Base Top-Up funding**, which will ensure that small, northern and rural municipalities with fewer than 1,000 households receive at least \$100,000 in combined base funding through the Northern Communities and Rural Communities core grant components.

- The **Northern and Rural Fiscal Circumstances Grant component** will increase to \$109 million from \$94 million to support northern and rural municipalities with the more challenging fiscal circumstances.

Details related to grant parameters are outlined in the 2025 OMPF Technical Guide and individual municipal workbooks.

### **Transitional Assistance:**

**Transitional Assistance** funding guarantees will be enhanced to 100% of the 2024 allocation in 2025 only, as part of the introduction of program enhancements. This will ensure that all OMPF core grant recipients receive at least the same level of funding as they did in 2024.

### **Consultations on the OMPF**

As the Minister noted in his October 30 letter, the ministry will be consulting with municipal treasurers and clerk treasurers on the OMPF in the winter of 2025. The government wants to hear about your priorities for the program and how to implement a reporting framework to gain a better understanding of the use of funds and how the OMPF is supporting local communities.

The Ministry will be working with the Association of Municipalities of Ontario to reestablish the OMPF Municipal Reference Group to support this consultation. We will be communicating more information about the consultation process in the coming months.

### **2025 OMPF – SUPPORTING MATERIAL**

To assist municipalities in understanding the OMPF and their individual 2025 allocations, the Ministry of Finance provides detailed and customized supporting documentation:

- A. 2025 OMPF Allocation Notice and Inserts**
- B. 2025 OMPF Technical Guide**
- C. Municipal Workbooks**

#### ***A. 2025 OMPF Allocation Notice and Inserts***

The *OMPF Allocation Notice and Inserts* outline individual municipal OMPF allocations by grant component, and also provide a summary of 2025 key data inputs. A municipality's 2025 allocation is noted on line A.

## **B. 2025 OMPF Technical Guide**

The *2025 OMPF Technical Guide* provides information with respect to individual grant thresholds, parameters and data sources.

## **C. 2025 Municipal Workbooks**

The *2025 OMPF Workbook* and the *2025 Northern and Rural Municipal Fiscal Circumstances Index (MFCI) Workbook* (if applicable) provide detailed calculations of the 2025 OMPF grant components, the determination of the Northern and Rural MFCI, and outline all underlying data elements.

These workbooks will be provided electronically to municipal treasurers and clerk-treasurers in the coming weeks.

The *2025 OMPF Technical Guide*, as well as municipal allocations, are also available electronically on the Ministry's website:

<https://ontario.ca/document/2025-ontario-municipal-partnership-fund>

## **2025 PAYMENT SCHEDULE**

The *2025 Cash Flow Notice* identifies your municipality's quarterly payment schedule. Payments will be processed at the end of January, April, July, and October 2025. As outlined in the following section, OMPF payments are subject to holdback for municipalities that do not comply with applicable reporting requirements.

## **2025 REPORTING OBLIGATIONS**

As you know, OMPF payments are subject to compliance with the program's reporting obligations.

Specifically, municipalities are required to submit Financial Information Returns (FIR) to the Ministry of Municipal Affairs and Housing (MMAH) and tax-rate bylaws through the Online Property Tax Analysis (OPTA) system or to MMAH as outlined in the following schedule:

<b>Submissions</b>	<b>Due Date</b>
2024 FIRs	By May 31, 2025
2025 Tax-rates	By August 31, 2025

Payments for municipalities that do not meet their 2025 reporting obligations will be subject to holdback, beginning with the 2025 fourth quarterly payment, until these documents have been filed.

If you require additional information regarding the OMPF, you may e-mail your inquiries and contact information to: [info.ompf@ontario.ca](mailto:info.ompf@ontario.ca).

In closing, we would like to thank you for your ongoing partnership. We look forward to continuing to work with you on the OMPF.

Sincerely,

A handwritten signature in blue ink, appearing to read "Ian Freeman".

Ian Freeman, CPA, CMA  
Assistant Deputy Minister  
Provincial-Local Finance Division

c. Caspar Hall  
Assistant Deputy Minister  
Local Government Division  
Ministry of Municipal Affairs and Housing

Hannah Evans  
Assistant Deputy Minister  
Municipal Services Division  
Ministry of Municipal Affairs and Housing

Ontario  
Provincial  
Police

Police  
provinciale  
de l'Ontario



Municipal Policing Bureau  
Bureau des services policiers des municipalités

777 Memorial Ave.  
Orillia ON L3V 7V3

777, avenue Memorial  
Orillia ON L3V 7V3

Tel: 705 329-6140  
Fax: 705 330-4191

Tél. : 705 329-6140  
Télec.: 705 330-4191

File Reference:

612-20

October 4, 2024

Dear Mayor/Reeve/CAO/Treasurer,

Please find attached the OPP municipal policing 2025 Annual Billing Statement package.

This year's billing package includes a statement for the 2023 year-end reconciliation. The final cost adjustment calculated as a result of the 2023 annual reconciliation has been included as an adjustment to the amount being billed to the municipality during the 2025 calendar year.

The final reconciliation of the 2025 annual costs will be included in the 2027 Annual Billing Statement.

For more detailed information on the 2025 Annual Billing Statement package please refer to the resource material available on the internet, [www.opp.ca/billingmodel](http://www.opp.ca/billingmodel). Further, the Municipal Policing Bureau will be hosting a webinar information session in October/November. An e-mail invitation will be forwarded to the municipality advising of the session date.

If you have questions about the Annual Billing Statement please e-mail [OPP.MPB.Financial.Services.Unit@OPP.ca](mailto:OPP.MPB.Financial.Services.Unit@OPP.ca).

Yours truly,

A handwritten signature in black ink, appearing to read "Steve Ridout", is written over a horizontal line.

Steve Ridout  
Superintendent  
Commander,  
Municipal Policing Bureau



# OPP 2025 Annual Billing Statement

## Nipissing Tp

Estimated costs for the period January 1 to December 31, 2025

Please refer to [www.opp.ca](http://www.opp.ca) for 2025 Municipal Policing Billing General Information summary for further details.

			<u>Cost per Property \$</u>	<u>Total Cost \$</u>
<b>Base Service</b>	<b>Property Counts</b>			
	Household	1,367		
	Commercial and Industrial	30		
	<b>Total Properties</b>	<u>1,397</u>	189.44	264,642
<b>Calls for Service</b>	(see summaries)			
	Total all municipalities	209,489,870		
	Municipal portion	0.0355%	53.24	74,374
<b>Overtime</b>	(see notes)		9.36	13,079
<b>Prisoner Transportation</b>	(per property cost)		1.67	2,333
<b>Accommodation/Cleaning Services</b>	(per property cost)		5.70	7,963
<b>Total 2025 Estimated Cost</b>			<u>259.41</u>	<u>362,391</u>
<b>2023 Year-End Adjustment</b>	(see summary)			20,896
<b>Grand Total Billing for 2025</b>				<u>383,286</u>
<b>2025 Monthly Billing Amount</b>				<b>31,941</b>

## **OPP 2025 Annual Billing Statement**

### **Nipissing Tp**

**Estimated costs for the period January 1 to December 31, 2025**

#### **Notes to Annual Billing Statement**

- 1) **Municipal Base Services and Calls for Service Costs** - The costs allocated to municipalities are determined based on the costs assigned to detachment staff performing municipal policing activities across the province. A statistical analysis of activity in detachments is used to determine the municipal policing workload allocation of all detachment-based staff as well as the allocation of the municipal workload between base services and calls for service activity. For 2025 billing purposes the allocation of the municipal workload in detachments has been calculated to be 50.7 % Base Services and 49.3 % Calls for Service. The total 2025 Base Services and Calls for Service cost calculation is detailed on the Base Services and Calls for Service Cost Summary included in the municipal billing package.
- 2) **Base Services** - The cost to each municipality is determined by the number of properties in the municipality and the standard province-wide average cost per property of \$189.44 estimated for 2025. The number of municipal properties is determined based on MPAC data. The calculation of the standard province-wide base cost per property is detailed on Base Services and Calls for Service Cost Summary included in the municipal billing package.
- 3) **Calls for Service** - The municipality's Calls for Service cost is a proportionate share of the total cost of municipal calls for service costs calculated for the province. A municipality's proportionate share of the costs is based on weighted time standards applied to the historical billable calls for service. The municipality's total weighted time is calculated as a percentage of the total of all municipalities.
- 4) **Overtime** - Municipalities are billed for overtime resulting from occurrences in their geographic area and a portion of overtime that is not linked specifically to a municipality, such as training. Municipalities are not charged for overtime identified as a provincial responsibility. The overtime activity for the calendar years 2020, 2021, 2022, and 2023 has been analyzed and averaged to estimate the 2025 costs. The costs incorporate the estimated 2025 salary rates and a discount to reflect overtime paid as time in lieu. The overtime costs incurred in servicing detachments for shift shortages have been allocated on a per property basis based on straight time. Please be advised that these costs will be reconciled to actual 2025 hours and salary rates and included in the 2027 Annual Billing Statement.
- 5) **Court Security and Prisoner Transportation (CSPT)** - Municipalities with court security responsibilities in local courthouses are billed court security costs based on the cost of the staff required to provide designated court security activities. Prisoner transportation costs are charged to all municipalities based on the standard province-wide per property cost. The 2025 costs have been estimated based on the 2023 activity levels. These costs will be reconciled to the actual cost of service required in 2025.  
  
There was no information available about the status of 2025 Court Security Prisoner Transportation Grant Program at the time of the Annual Billing Statement preparation.
- 6) **Year-end Adjustment** - The 2023 adjustment accounts for the difference between the amount billed based on the estimated cost in the Annual Billing Statement and the reconciled cost in the Year-end Summary. The most significant year-end adjustments are resulting from the cost of actual versus estimated municipal requirements for overtime, contract enhancements and court security.

**OPP 2025 Estimated Base Services and Calls for Service Cost Summary**  
**Estimated Costs for the period January 1, 2025 to December 31, 2025**

Salaries and Benefits	Positions	Base	Total Base Services and Calls for Service		Base Services	Calls for Service
			FTE	%	\$/FTE	\$
<b>Uniform Members</b>	<b>Note 1</b>					
Inspector .....	26.56	100.0	187,318	4,975,177	4,975,177	-
Staff Sergeant-Detachment Commander.....	8.60	100.0	156,717	1,347,770	1,347,770	-
Staff Sergeant .....	38.53	100.0	168,657	6,498,335	6,498,335	-
Sergeant .....	226.23	50.7	143,480	32,459,478	16,460,024	15,999,454
Constable.....	1,618.15	50.7	120,835	195,529,705	99,147,813	96,381,892
Part-Time Constable .....	11.97	50.7	91,572	1,096,112	555,839	540,272
<b>Total Uniform Salaries</b>	<b>1,930.04</b>			<b>241,906,577</b>	<b>128,984,959</b>	<b>112,921,618</b>
Statutory Holiday Payout .....			6,207	11,906,411	6,262,929	5,643,483
Shift Premiums .....			1,129	2,095,821	1,062,740	1,033,081
Uniform Benefits - Inspector.....			29.47%	1,466,114	1,466,114	-
Uniform Benefits - Full-Time Salaries.....			36.38%	85,791,541	44,909,750	40,881,790
Uniform Benefits - Part-Time Salaries.....			18.75%	205,571	104,245	101,326
<b>Total Uniform Salaries &amp; Benefits</b>				<b>343,372,035</b>	<b>182,790,737</b>	<b>160,581,298</b>
<b>Detachment Civilian Members</b>	<b>Note 1</b>					
Detachment Administrative Clerk .....	164.29	50.7	75,342	12,377,949	6,276,748	6,101,201
Detachment Operations Clerk .....	3.41	50.7	69,798	238,011	120,750	117,260
Detachment Clerk - Typist .....	1.74	50.7	62,349	108,488	54,867	53,620
Court Officer - Administration.....	28.73	50.7	92,124	2,646,719	1,342,245	1,304,474
Crimestoppers Co-ordinator .....	0.89	50.7	73,240	65,184	32,958	32,226
Cadet.....	1.62	50.7	51,219	82,974	41,999	40,975
<b>Total Detachment Civilian Salaries</b>	<b>200.68</b>			<b>15,519,324</b>	<b>7,869,568</b>	<b>7,649,757</b>
Civilian Benefits - Full-Time Salaries .....			36.13%	5,606,608	2,843,009	2,763,599
<b>Total Detachment Civilian Salaries &amp; Benefits</b>				<b>21,125,933</b>	<b>10,712,577</b>	<b>10,413,355</b>
<b>Support Costs - Salaries and Benefits</b>	<b>Note 2</b>					
Communication Operators .....			6,682	12,896,527	6,782,230	6,114,297
Prisoner Guards .....			2,061	3,977,812	2,091,915	1,885,897
Operational Support .....			7,119	13,739,955	7,225,785	6,514,170
RHQ Municipal Support .....			3,208	6,191,568	3,256,120	2,935,448
Telephone Support .....			157	303,016	159,355	143,661
Office Automation Support .....			938	1,810,378	952,070	858,308
Mobile and Portable Radio Support .....			357	693,298	364,522	328,776
<b>Total Support Staff Salaries and Benefits Costs</b>				<b>39,612,554</b>	<b>20,831,997</b>	<b>18,780,557</b>
<b>Total Salaries &amp; Benefits</b>				<b>404,110,521</b>	<b>214,335,311</b>	<b>189,775,210</b>
<b>Other Direct Operating Expenses</b>	<b>Note 2</b>					
Communication Centre .....			150	289,506	152,250	137,256
Operational Support .....			1,112	2,146,204	1,128,680	1,017,524
RHQ Municipal Support .....			360	694,814	365,400	329,414
Telephone .....			1,458	2,813,998	1,479,870	1,334,128
Mobile Radio Equipment Repairs & Maintenance.....			168	326,258	171,540	154,718
Office Automation - Uniform .....			4,487	8,660,089	4,554,305	4,105,784
Office Automation - Civilian .....			1,154	231,585	116,485	115,100
Vehicle Usage .....			10,219	19,723,079	10,372,285	9,350,794
Detachment Supplies & Equipment .....			1,073	2,070,933	1,089,095	981,838
Uniform & Equipment .....			2,360	4,583,144	2,409,725	2,173,418
Uniform & Equipment - Court Officer .....			1,037	29,793	15,109	14,684
<b>Total Other Direct Operating Expenses</b>				<b>41,569,403</b>	<b>21,854,744</b>	<b>19,714,660</b>
<b>Total 2025 Municipal Base Services and Calls for Service Cost</b>				<b>\$ 445,679,925</b>	<b>\$ 236,190,055</b>	<b>\$ 209,489,870</b>
<b>Total OPP-Policed Municipal Properties</b>					<b>1,246,809</b>	
<b>Base Services Cost per Property</b>					<b>\$ 189.44</b>	

## **OPP 2025 Estimated Base Services and Calls for Service Cost Summary**

**Estimated Costs for the period January 1, 2025 to December 31, 2025**

### **Notes:**

Total Base Services and Calls for Service Costs are based on the cost of salary, benefit, support and other direct operating expenses for staff providing policing services to municipalities. Staff is measured in full-time equivalent (FTE) units and the costs per FTE are described in the notes below.

- 1) Full-time equivalents (FTEs) are based on average municipal detachment staffing levels for the years 2020 through 2023. Contract enhancements, court security, prisoner transportation and cleaning staff are excluded.

The equivalent of 85.71 FTEs with a cost of \$17,779,996 has been excluded from municipal costs to reflect the average municipal detachment FTEs required for provincially-mandated responsibilities eligible for Provincial Service Usage credit.

Salary rates are based on weighted average rates for municipal detachment staff by rank, level, and classification. The 2025 salaries incorporate the 2025 general salary rate increase set in the 2023 to 2026 OPPA Uniform and Civilian Agreements (uniform and civilian staff - 4.75% in 2023, 4.50% in 2024 and 2.75% in 2025.)

The benefit rates are estimated based on the most recent rates set by the Treasury Board Secretariat, (2024-25). Statutory Holiday Payouts, Shift Premiums, and Benefit costs are subject to reconciliation.

Two new premiums were added in these new agreements: a 3% Frontline Patrol Premium (which applies to Constables and Sergeants in Frontline roles only) and a 3% Second-In-Command Premium (which applies to members when temporarily backfilling a short term platoon command position.) An allowance of \$2,101 per Constable FTE and \$3,330 per Sergeant FTE for the Frontline Patrol Premium and \$76 per Constable FTE for the Second-In-Command premium have been included in the salary rates for Constables and Sergeants. These allowances are subject to reconciliation.

FTEs have been apportioned between Base Services and Calls for Service costs based on the current ratio, 50.7% Base Services : 49.3% Calls for Service.

- 2) Support Staff Costs and Other Direct Operating Expenses for uniform FTEs are calculated on a per FTE basis as per rates set in the 2024 Municipal Policing Cost-Recovery Formula.

## OPP 2025 Calls for Service Billing Summary

### Nipissing Tp

Estimated costs for the period January 1 to December 31, 2025

Calls for Service Billing Workgroups	Calls for Service Count					2025 Average Time Standard	Total Weighted Time	% of Total Provincial Weighted Time	2025 Estimated Calls for Service Cost
	2020	2021	2022	2023	Four Year Average				
					A	B	C = A * B		
	Note 1							Note 2	Note 3
Drug Possession	0	0	0	0	0	5.9	0	0.0000%	0
Drugs	0	0	0	0	0	88.1	0	0.0000%	0
Operational	51	64	61	79	64	3.9	249	0.0137%	28,599
Operational 2	35	36	13	21	26	1.7	45	0.0025%	5,133
Other Criminal Code Violations	6	2	9	2	5	7.1	34	0.0019%	3,879
Property Crime Violations	16	11	10	11	12	6.2	74	0.0041%	8,558
Statutes & Acts	11	17	23	15	17	3.5	58	0.0032%	6,643
Traffic	14	18	12	17	15	3.8	58	0.0032%	6,666
Violent Criminal Code	14	7	9	5	9	14.8	130	0.0071%	14,896
<b>Municipal Totals</b>	<b>147</b>	<b>155</b>	<b>137</b>	<b>150</b>	<b>147</b>		<b>647</b>	<b>0.0355%</b>	<b>\$74,374</b>

### Provincial Totals (Note 4)

Calls for Service Billing Workgroups	Calls for Service Count					2025 Average Time Standard	Total Weighted Time	% of Total Provincial Weighted Time	2025 Estimated Calls for Service Cost
	2020	2021	2022	2023	Four Year Average				
					A	B	C = A * B		
	Note 1							Note 2	Note 3
Drug Possession	2,803	2,979	2,483	2,363	2,657	5.9	15,676	0.8608%	1,803,207
Drugs	1,127	1,050	797	920	974	88.1	85,765	4.7092%	9,865,380
Operational	178,171	180,823	176,502	180,423	178,980	3.9	698,021	38.3272%	80,291,662
Operational 2	48,046	48,395	46,304	47,019	47,441	1.7	80,650	4.4283%	9,276,939
Other Criminal Code Violations	12,123	12,103	12,206	12,931	12,341	7.1	87,619	4.8110%	10,078,638
Property Crime Violations	46,799	47,403	48,878	49,446	48,132	6.2	298,415	16.3855%	34,325,987
Statutes & Acts	31,261	32,888	32,697	34,047	32,723	3.5	114,531	6.2887%	13,174,266
Traffic	32,067	34,757	38,776	32,713	34,578	3.8	131,397	7.2148%	15,114,318
Violent Criminal Code	19,343	20,055	21,513	22,640	20,888	14.8	309,139	16.9743%	35,559,474
<b>Provincial Totals</b>	<b>371,740</b>	<b>380,453</b>	<b>380,156</b>	<b>382,502</b>	<b>378,713</b>		<b>1,821,214</b>	<b>100%</b>	<b>\$209,489,870</b>

### Notes to Calls for Service Billing Summary

- 1) Displayed without decimal places, exact numbers used in calculations
- 2) Displayed to four decimal places, nine decimal places used in calculations
- 3) Total costs rounded to zero decimals
- 4) Provincial Totals exclude data for dissolutions and post-2021 municipal police force amalgamations.

This page intentionally left blank

## OPP 2025 Calls for Service Details

### Nipissing Tp

For the calendar years 2020 to 2023

Calls for Service Billing Workgroups	Calls for Service Count				Four Year Average
	2020	2021	2022	2023	
<b>Grand Total</b>	<b>147</b>	<b>155</b>	<b>137</b>	<b>150</b>	<b>147.25</b>
Operational	51	64	61	79	63.75
Animal - Bite	0	0	2	1	0.75
Animal - Dog Owners Liability Act	1	0	1	1	0.75
Animal - Injured	3	1	0	3	1.75
Animal - Other	0	0	0	1	0.25
Animal - Stray	0	1	2	0	0.75
Assist Fire Department	2	0	1	0	0.75
Assist Public	2	7	12	11	8.00
Distressed / Overdue Motorist	0	1	0	2	0.75
Domestic Disturbance	8	8	7	12	8.75
Family Dispute	5	12	10	9	9.00
Fire - Building	1	0	0	1	0.50
Fire - Other	0	0	0	1	0.25
Fire - Vehicle	1	2	0	0	0.75
Found - Others	0	0	1	1	0.50
Found Property - Master Code	0	1	0	0	0.25
Lost - Household Property	0	0	0	1	0.25
Lost - License Plate	2	1	0	0	0.75
Lost - Others	0	0	1	1	0.50
Lost Property - Master Code	2	2	0	0	1.00
Missing Person Located 12 & older	0	1	1	1	0.75
Neighbour Dispute	7	10	12	3	8.00
Noise Complaint - Animal	0	0	1	0	0.25
Noise Complaint - Master Code	1	1	0	1	0.75
Noise Complaint - Others	1	1	0	0	0.50
Noise Complaint - Vehicle	0	1	0	0	0.25
Phone - Master Code	0	0	0	1	0.25
Phone - Nuisance - No Charges Laid	0	0	1	2	0.75
Phone - Other - No Charges Laid	0	2	0	0	0.50
Phone - Threatening - No Charges Laid	1	0	0	0	0.25
Sudden Death - Natural Causes	0	3	2	2	1.75
Sudden Death - Others	0	1	0	0	0.25
Sudden Death - Suicide	0	1	0	0	0.25
Suspicious Package	0	0	0	1	0.25
Suspicious Person	6	2	1	9	4.50
Suspicious vehicle	5	3	5	7	5.00
Trouble with Youth	1	1	0	2	1.00
Unwanted Persons	1	1	1	2	1.25
Vehicle Recovered - All Terrain Vehicles	0	0	0	1	0.25
Vehicle Recovered - Automobile	1	0	0	1	0.50
Vehicle Recovered - Trucks	0	0	0	1	0.25
<b>Operational 2</b>	<b>35</b>	<b>36</b>	<b>13</b>	<b>21</b>	<b>26.25</b>
911 call - Dropped Cell	5	6	3	2	4.00
911 call / 911 hang up	19	15	7	2	10.75

## OPP 2025 Calls for Service Details

### Nipissing Tp

For the calendar years 2020 to 2023

Calls for Service Billing Workgroups	Calls for Service Count				Four Year Average
	2020	2021	2022	2023	
False Alarm - Others	0	9	1	4	3.50
False Holdup Alarm - Accidental Trip	1	0	0	1	0.50
Keep the Peace	10	6	2	12	7.50
Other Criminal Code Violations	6	2	9	2	4.75
Animals - Cruelty	1	0	0	0	0.25
Bail Violations - Breach of Recognizance	1	0	0	0	0.25
Bail Violations - Fail To Comply	1	1	2	1	1.25
Bail Violations - Master Code	0	0	1	0	0.25
Bail Violations - Others	0	1	0	0	0.25
Breach of Firearms regulation - Unsafe Storage	0	0	1	0	0.25
Breach of Probation	1	0	0	0	0.25
Disturb the Peace	0	0	1	0	0.25
Interfere with boundary lines	0	0	1	0	0.25
Obstruct Public Peace Officer	1	0	0	0	0.25
Offensive Weapons - Careless use of firearms	1	0	1	0	0.50
Offensive Weapons - Fail to Report Destroying Firearm	0	0	1	0	0.25
Other Interference with Property	0	0	1	0	0.25
Possess Firearm while prohibited	0	0	0	1	0.25
Property Crime Violations	16	11	10	11	12.00
Arson - Building	2	0	0	0	0.50
Break & Enter	1	2	2	0	1.25
Break & Enter - Firearms	1	0	0	0	0.25
Fraud - Fraud through mails	1	0	1	0	0.50
Fraud - Master Code	1	1	0	0	0.50
Fraud - Money/property/security Over \$5,000	0	0	0	1	0.25
Fraud - Money/property/security Under \$5,000	1	0	0	1	0.50
Fraud - Other	1	0	0	1	0.50
Interfere with lawful use, enjoyment of property	0	0	1	1	0.50
Mischief	2	3	1	1	1.75
Possession of Stolen Goods over \$5,000	0	1	0	0	0.25
Property Damage	0	0	1	1	0.50
Theft from Motor Vehicles Under \$5,000	0	1	2	0	0.75
Theft of - All Terrain Vehicles	1	0	0	0	0.25
Theft of - Snow Vehicles	0	0	1	0	0.25
Theft of Motor Vehicle	0	0	0	2	0.50
Theft Over \$5,000 - Trailers	1	0	0	0	0.25
Theft Under \$5,000 - Gasoline Drive-off	0	1	0	0	0.25
Theft Under \$5,000 - Master Code	1	0	1	1	0.75
Theft Under \$5,000 - Other Theft	3	2	0	2	1.75
Statutes & Acts	11	17	23	15	16.50
Landlord / Tenant	4	2	0	5	2.75
Mental Health Act	1	4	11	3	4.75
Mental Health Act - Apprehension	0	1	1	3	1.25
Mental Health Act - Attempt Suicide	0	0	2	0	0.50
Mental Health Act - No contact with Police	0	1	0	0	0.25

**OPP 2025 Calls for Service Details**

**Nipissing Tp**

**For the calendar years 2020 to 2023**

Calls for Service Billing Workgroups	Calls for Service Count				Four Year Average
	2020	2021	2022	2023	
Mental Health Act - Placed on Form	1	0	1	0	0.50
Mental Health Act - Threat of Suicide	2	4	1	0	1.75
Trespass To Property Act	3	5	7	4	4.75
Traffic	14	18	12	17	15.25
MVC - Personal Injury (Motor Vehicle Collision)	4	2	1	2	2.25
MVC - Prop. Dam. Failed to Remain (Motor Vehicle Collision)	1	1	0	0	0.50
MVC - Prop. Dam. Non Reportable (Motor Vehicle Collision)	4	4	1	5	3.50
MVC - Prop. Dam. Reportable (Motor Vehicle Collision)	5	11	10	10	9.00
MVC (Motor Vehicle Collision) - Master Code	0	0	0	0	-
Violent Criminal Code	14	7	9	5	8.75
Assault - Level 1	3	2	3	3	2.75
Assault With Weapon or Causing Bodily Harm - Level 2	1	1	1	0	0.75
Criminal Harassment	4	2	2	2	2.50
Non-Consensual Distribution of Intimate Images	0	1	0	0	0.25
Pointing a Firearm	1	0	0	0	0.25
Sexual Assault	1	0	0	0	0.25
Sexual Interference	1	0	0	0	0.25
Utter Threats - Master Code	1	0	1	0	0.50
Utter Threats to Person	2	1	2	0	1.25

This page intentionally left blank

**OPP 2023 Reconciled Year-End Summary**  
**Nipissing Tp**  
**Reconciled cost for the period January 1 to December 31, 2023**

			<u>Cost per Property \$</u>	<u>Reconciled Cost \$</u>	<u>Estimated Cost \$</u>
<b>Base Service</b>	<b>Property Counts</b>				
	Household	1,333			
	Commercial and Industrial	26			
	<b>Total Properties</b>	<u>1,359</u>	174.11	236,622	225,135
<b>Calls for Service</b>					
	Total all municipalities	187,830,598			
	Municipal portion	0.0357%	49.41	67,145	63,837
<b>Overtime</b>			11.46	15,569	10,107
<b>Prisoner Transportation</b>	(per property cost)		1.45	1,971	1,590
<b>Accommodation/Cleaning Services</b>	(per property cost)		5.06	6,877	6,618
<b>Total 2023 Costs</b>			<u>241.49</u>	<u>328,183</u>	<u>307,287</u>
<b>2023 Billed Amount</b>				<u>307,287</u>	
<b>2023 Year-End-Adjustment</b>				<u>20,896</u>	

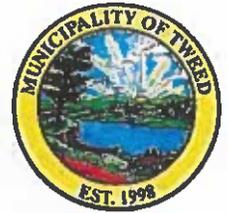
**Notes**

The Year-End Adjustment above is included as an adjustment on the 2025 Billing Statement.  
This amount is incorporated into the monthly invoice amount for 2025.  
The difference between the estimated and billed amount is due to rounding the bills to the nearest dollar throughout the year.

This page intentionally left blank

4

**Municipality of Tweed Council Meeting  
Council Meeting**



**Resolution No.** 229  
**Title:** Councillor P. Valiquette  
**Date:** Tuesday, April 23, 2024

---

**Moved by** P. Valiquette  
**Seconded by** J. Palmateer

WHEREAS it is apparent that the Ontario Government has overlooked the needs of small rural Ontario;  
AND WHEREAS Ontario's small rural municipalities face insurmountable challenges to fund both upfront investments and ongoing maintenance of their capital assets including roads, bridges, water/wastewater and municipally owned buildings including recreational facilities, libraries and other tangible capital assets;

AND WHEREAS small rural Ontario's operating needs consume the majority of property tax revenue sources;

AND WHEREAS small rural municipalities (of 10,000 people or less) are facing monumental infrastructure deficits that cannot be adequately addressed through property tax revenue alone;

AND WHEREAS in 2015 the provincial government moved to standardized billing for all non-contract J.P.P. (5.1) locations;

AND WHEREAS the Ontario Government has committed \$9.1 billion to Toronto alone to assist with operating deficits and the repatriation of the Don Valley and Gardner Expressway; and \$534 million to Ottawa for the repatriation of Hwy 174;

AND WHEREAS the annual cost of the Ontario Provincial Police, Municipal Policing Bureau for small rural non-contract (5.1) municipalities is approximately \$428 million;

AND WHEREAS this annual cost is significantly less than the repatriation costs of the Gardiner Express Way, the Don Valley Parkway and Highway 174 (Ottawa Region) but provides a greater impact to the residents of the Province overall;

AND WHEREAS this will afford relief to small rural municipalities for both infrastructure and operating needs while having a minimal impact on the provincial budget;

NOW THEREFORE BE IT RESOLVED THAT The Municipality of Tweed call on the Ontario Government to immediately implement sustainable funding for small rural municipalities by reabsorbing the cost of the Ontario Provincial Police Force back into the provincial budget with no cost recovery to municipalities;

AND FURTHER, that Council direct staff to circulate this resolution to Premier Doug Ford ([premier@ontario.ca](mailto:premier@ontario.ca)), Minister of Solicitor General, Minister of Finance, and to the Association of Municipalities of Ontario ([amo@amo.on.ca](mailto:amo@amo.on.ca)) and all Municipalities in Ontario.



# TOWN OF PETAWAWA

1111 Victoria Street, Petawawa, Ontario K8H 2E6  
☎ (613) 687-5536 ✉ email@petawawa.ca 🌐 petawawa.ca

October 25, 2024

Premier Doug Ford  
Legislative Building  
Queen's Park  
Toronto, ON M7A 1A1  
Via email: [premier@ontario.ca](mailto:premier@ontario.ca)

Premier Ford:

**RE: Ontario Provincial Police Costs 2025**

Please be advised that at its meeting of October 21, 2024, Council of the Corporation of the Town of Petawawa endorsed the following resolution:

**MOVED BY: James Carmody**  
**SECONDED BY: Theresa Sabourin**

That Council of the Corporation of the Town of Petawawa supports Resolution No. 229 of the Municipality of Tweed and further calls on the Ontario Government to immediately implement sustainable funding for small rural municipalities by reabsorbing the cost of the Ontario Provincial Police Force back into the provincial budget with no cost recovery to municipalities;

And further, that Council direct staff to circulate this resolution to Premier Doug Ford, Minister of Solicitor General, Minister of Finance, and to the Association of Municipalities of Ontario and all Municipalities in Ontario.

**CARRIED**

The Town of Petawawa appreciates the Province's attention to the financial challenges faced by small rural municipalities and looks forward to a collaborative solution.

Sincerely,

Colin Howard, Dipl.M.M., Bus.Admin.  
Director of Legislative Services/Clerk

Encl: Municipality of Tweed Resolution No. 229

cc: The Honourable Michael Kerzner, Solicitor General  
The Honourable Peter Bethlenfalvy, Minister of Finance  
The Association of Municipalities of Ontario  
All Municipalities of Ontario  
Neil Nicholson, Mayor, Township of Whitewater Region



# The Corporation of the Township of Terrace Bay

P.O. Box 40, 1 Selkirk Avenue, Terrace Bay, ON, P0T 2W0  
Phone: (807) 825-3315 Fax: (807) 825-9576

July 10, 2024

Municipality of Tweed  
255 Metcalf St  
Tweed, Ontario  
K0K 3J0

At the Township of Terrace Bay Regular Council Meeting held on Tuesday July 2, 2024, the following resolution was passed.

Re: Sustainable Funding for OPP small rural municipalities

Resolution: 207-2024

Moved by: Councillor Gary Adduono

Seconded by: Councillor Rick St. Louis

WHEREAS it is apparent that the Ontario Government has overlooked the needs of small rural Ontario; AND

WHEREAS Ontario's small rural municipalities face insurmountable challenges to fund both upfront investments and ongoing maintenance of their capital assets including roads, bridges, water/wastewater and municipally owned buildings including recreational facilities, libraries and other tangible capital assets:

AND WHEREAS small rural Ontario's operating needs consume the majority of property tax revenue sources; AND WHEREAS small rural municipalities (of 10,000 people or less) are facing monumental infrastructure deficits that cannot be adequately addressed through property tax revenue alone; \*AND

WHEREAS in 2015 the provincial government moved to standardized billing for all non-contract D.P.P. (5.1) locations; AND WHEREAS the Ontario Government has committed \$9.1 billion to Toronto alone to assist with operating deficits and the repatriation of the Don Valley and Gardner Expressway; and \$534 million to Ottawa for the repatriation of Hwy 174; AND WHEREAS the annual cost of the Ontario Provincial Police, Municipal Policing Bureau for small rural non-contract (5.1) municipalities is approximately \$428 million;

AND WHEREAS this annual cost is significantly less than the repatriation costs of the Gardiner Express Way, the Don Valley Parkway and Highway 174 (Ottawa Region) but provides a greater impact to the residents of the Province overall; AND WHEREAS this will afford relief to small rural municipalities for both infrastructure and operating needs while having a minimal impact on the provincial budget; NOW

THEREFORE BE IT RESOLVED THAT The Municipality of Tweed call on the Ontario Government to immediately implement sustainable funding for small rural municipalities by reabsorbing the cost of the Ontario Provincial Police Force back into the provincial budget with no cost recovery to municipalities:



## The Corporation of the Township of Terrace Bay

P.O. Box 40, 1 Selkirk Avenue, Terrace Bay, ON, P0T 2W0  
Phone: (807) 825-3315 Fax: (807) 825-9576

---

AND FURTHER, that Council direct staff to circulate this resolution to Premier Doug Ford (premier@ontario.ca), Minister of Solicitor General, Minister of Finance, MPP for Thunder bay-Superior North, Lise Vaugeois and to the Association of Municipalities of Ontario (amo@amo.on.ca) and at Municipalities of Ontario.

Sincerely,

J. Hall  
Chief Administration Officer/Clerk

The Corporation of the Municipality of St. Charles  
RESOLUTION PAGE



Regular Meeting of Council

Agenda Number: 8.5.

Resolution Number 2024-366

Title: Resolution Stemming from July 17, 2024 Regular Meeting of Council - Item 7.1 - Correspondence #22

Date: October 16, 2024

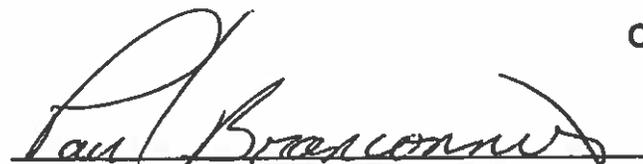
Moved by: Councillor Pothier

Seconded by: Councillor Laframboise

**BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby supports Resolution 207-2024 passed by the Township of Terrace Bay, regarding sustainable funding for OPP in small rural municipalities;**

**AND BE IT FURTHER RESOLVED THAT a copy of this Resolution be sent to the Premier Doug Ford; the Solicitor General of Ontario, Michael Kerzner; the Minister of Finance, Peter Bethlenfalvy; the Association of Municipalities of Ontario (AMO); our local Member of Provincial Parliament (MPP); and all Ontario Municipalities.**

CARRIED

  
MAYOR



Council Members

Mayor Neil Nicholson  
Deputy Mayor Cathy Regier  
Councillors:  
Mark Bell  
Michael Moore  
Chris Olmstead  
Connie Tabbert  
Joey Trimm

## Certified True Copy

Wednesday, October 16, 2024

**Re: Resolution - OPP Notice of Motion for funding support - Municipality of Tweed**

At its meeting of October 16, 2024, the Council of the Township of Whitewater Region adopted the following resolution:

**WHEREAS it is apparent that the Ontario Government has overlooked the needs of small rural Ontario; AND WHEREAS Ontario's small rural municipalities face insurmountable challenges to fund both upfront investments and ongoing maintenance of their capital assets including roads, bridges, water/ wastewater and municipally owned buildings including recreational facilities, libraries and other tangible capital assets:**

**AND WHEREAS small rural Ontario's operating needs consume the majority of property tax revenue sources;**

**AND WHEREAS small rural municipalities (of 10,000 people or less) are facing monumental**

**infrastructure deficits that cannot be adequately addressed through property tax revenue alone;**

**AND WHEREAS in 2015 the provincial government moved to standardized billing for all non-contract**

**D.P.P. (5.1) locations;**

**AND WHEREAS the Ontario Government has committed \$9.1 billion to Toronto alone to assist with operating deficits and the repatriation of the Don Valley and Gardner Expressway; and \$534 million to**

**Ottawa for the repatriation of Hwy 174;**

(613) 646-2282

P.O. Box 40,  
44 Main Street  
Cobden, ON  
K0J 1K0

whitewaterregion.ca



**AND WHEREAS** the annual cost of the Ontario Provincial Police, Municipal Policing Bureau for small rural non-contract (5.1) municipalities is approximately \$428 million;

**AND WHEREAS** this annual cost is significantly less than the repatriation costs of the Gardiner Express Way, the Don Valley Parkway and Highway 174 (Ottawa Region) but provides a greater impact to the residents of the Province overall;

**AND WHEREAS** this will afford relief to small rural municipalities for both infrastructure and operating needs while having a minimal impact on the provincial budget;

**NOW THEREFORE BE IT RESOLVED THAT** The Township of Whitewater Region call on the Ontario Government to immediately implement sustainable funding for small rural municipalities by reabsorbing the cost of the Ontario Provincial Police Force back into the provincial budget with no cost recovery to municipalities: **AND FURTHER,** that Council direct staff to circulate this resolution to Premier Doug Ford ([premier@ontario.ca](mailto:premier@ontario.ca)), Minister of Solicitor General, Minister of Finance, and to the Association of Municipalities of Ontario ([amo@amo.on.ca](mailto:amo@amo.on.ca)), **MPP John Yakabuski ([john.yakabuskico@pc.ola.org](mailto:john.yakabuskico@pc.ola.org))** and all Municipalities in Ontario.

Carried as amended - Resolution #2024 - 5187

Sincerely,



Carmen Miller  
Clerk/CEMC





**The Town of The Blue Mountains  
Council Meeting**

Scott R. Butler, Executive Director, Ontario Good Roads Association and Antoine Boucher,  
President, Ontario Good Roads Board of Directors

**Date:** Monday, October 21, 2024

**Moved by:** Councillor McKinlay

**Seconded by:** Councillor Maxwell

THAT Council of the Town of The Blue Mountains receives for information the correspondence of Scott R. Butler, Executive Director, Ontario Good Roads Association and Antoine Boucher, President, Ontario Good Roads Board of Directors Re: Request for Council Consideration of Support for Resolution regarding the Establishment of an Ontario Rural Road Safety Program;  
WHEREAS official statistics from the Government of Ontario confirm that rural roads are inherently more dangerous than other roads;  
AND WHEREAS, despite only having 17% of the population, 55% of the road fatalities occur on rural roads;  
AND WHEREAS, rural, northern, and remote municipalities are fiscally strained by maintaining extensive road networks on a smaller tax base;  
AND WHEREAS, preventing crashes reduces the burden on Ontario's already strained rural strained health care system;  
AND WHEREAS, roadway collisions and associated lawsuits are significant factors in runaway municipal insurance premiums. Preventing crashes can have a significant impact in improving municipal risk profiles;  
THEREFORE, BE IT RESOLVED THAT the Town of The Blue Mountains requests that the Government of Ontario take action to implement the rural road safety program that Good Roads has committed to lead. It will allow Ontario's rural municipalities to make the critical investments needed to reduce the high number of people being killed and seriously injured on Ontario's rural roads; and  
FURTHER THAT a copy of this resolution be forwarded to Premier Doug Ford, Hon. Prabmeet Sarkaria, Minister of Transportation, Hon. King Surma, Minister of Infrastructure, Hon. Rob Flack, Minister of Agriculture, Hon. Lisa Thompson, Minister of Rural Affairs, Hon. Trevor Jones, Associate Minister of Emergency Preparedness and Response, and Hon. Sylvia Jones, Minister of Health, and Good Roads; and  
FURTHER THAT this resolution be circulated to all municipalities in Ontario requesting their support.

**YES: 6**

**NO: 0**

**CONFLICT: 0**

**ABSENT: 1**

**The motion is Carried**

**YES: 6**

Mayor Matrosovs

Councillor Ardiel

Councillor Hope

Councillor Maxwell

Councillor McKinlay

Councillor Porter

**NO: 0**

**CONFLICT: 0**

**ABSENT: 1**

**Deputy Mayor Bordignon**



**From:** AMO Policy <policy@amo.on.ca>  
**Sent:** Monday, October 28, 2024 6:10 PM  
**To:** info@nipissingtownship.com  
**Subject:** AMO Policy Update – Advancing Housing Initiatives, Ontario’s Affordable Energy Future and Sustainable OPP Costs



# **AMO Policy Update - Advancing Housing Initiatives, Ontario’s Affordable Energy Future and Sustainable OPP Costs**

## **AMO Knowledge Exchange on Community and Supportive Housing**

On October 1st and 2nd, AMO held a gathering of over 200 municipal, Indigenous, and sector leaders to share understandings, insights, and actions to advance and grow Ontario’s community and supportive housing system.

Municipalities fund more than \$1 billion in social housing per year, yet the need for deeply affordable housing continues to rise across the province. The scale of this need surpasses the fiscal capacity of municipalities to address it.

Housing is a top priority in AMO’s call to the province for a Social and Economic Prosperity Review. The stability and sustainability of municipal governments are critical to ensuring that important municipal services continue to support the quality of life of residents and the economic and social prosperity of communities.

AMO is working hard to drive change across Ontario, and we are pleased that so many municipalities joined us at this important event and in our work.

Learn more about the key outcomes of the Knowledge Exchange through reading the [summary of proceedings](#).

## **Provincial Vision for Ontario's Energy Future, and Introduction of Bill 214, *The Affordable Energy Act***

Last week the Minister of Energy and Electrification released [Ontario's Affordable Energy Future](#), which set out a vision for meeting rising electricity demand while keeping costs down and reducing emissions. Electricity demand is expected to increase by 75% by 2050. Key elements of this vision are:

- Meeting 2030 emissions targets by investing in a mix of energy sources including nuclear, hydro, renewables, natural gas and storage solutions
- Developing an integrated energy resource plan to coordinate planning across all energy partners, including municipalities
- Modernizing local distribution corporation (LDC) funding models to support grid upgrades
- Expanding energy efficiency programs to help people save money on their energy bills
- Exporting electricity

To begin implementing this energy vision, the province [has introduced](#) Bill 214, *The Affordable Energy Act*. This legislation provides a framework for advancing key priorities such as developing an integrated energy plan, prioritizing nuclear generation, and expanding energy efficiency plans.

The province's vision responds to AMO's recent calls for a provincial energy plan that commits to decarbonization and sets out a path for meeting Ontario's growing energy needs. AMO will continue to advocate for these commitments and a plan that ensures residents and businesses have access to clean, reliable and affordable energy.

### **AMO Advances Advocacy on Additional Residential Units**

AMO [submitted comments](#) to the Ministry of Municipal Affairs and Housing on a [proposed regulation](#) that seeks to remove barriers to Additional Residential Units (ARUs) by limiting some local zoning by-law requirements for ARUs, such as maximum lot coverage, etc. AMO supports removing barriers to building new housing so long as municipalities have the appropriate tools and flexibility to responsibly manage local growth. At the same time, we remain concerned about the cumulative impact of continued changes to Ontario's land use planning framework. AMO's comments call on the province to provide certainty so municipalities and builders can focus on delivering new housing instead of catching up to policy changes.

## OPP Billing

AMO has heard ongoing concerns from members related to sizeable increases on their bills from the Ontario Provincial Police. We understand that the Ministry of the Solicitor General and Ontario Provincial Police have heard these concerns and are interested in working with municipalities to mitigate their concerns. AMO will continue to work with the provincial government and share additional information as it becomes available.

## Province's 2024 Housing Forum

Last Friday, the Minister of Municipal Affairs and Housing brought together community partners and municipal representatives to discuss how Ontario can best continue to work closely with its partners to remove barriers and get more homes built faster. The forum included presentations and discussion components on:

1. Housing-enabling infrastructure, focusing on municipal service corporations and private communal sewage systems. AMO and its members were strong on the critical need for provincial and federal funding to build housing-enabling infrastructure and highlighted key insights from [AMO and MFOA's Water & Wastewater Municipal Services Corporations Backgrounder](#).
2. An update on factory-built (modular) housing indicating that the province is developing a "Factory-Built and Innovative Housing Strategy."

---

\*Disclaimer: The Association of Municipalities of Ontario (AMO) is unable to provide any warranty regarding the accuracy or completeness of third-party submissions. Distribution of these items does not imply an endorsement of the views, information or services mentioned.

Association of Municipalities of Ontario

To unsubscribe, please [Opt Out](#)

155 University Ave Suite 800 | Toronto, ON M5H 3B7 CA



**From:** AMO Policy <policy@amo.on.ca>  
**Sent:** Wednesday, October 30, 2024 5:15 PM  
**To:** info@nipissingtownship.com  
**Subject:** AMO Policy Update – Fall Economic Statement



## AMO Policy Update - Fall Economic Statement

This afternoon, the province released its [2024 Fall Economic Statement](#). The statement included the following announcements impacting municipalities:

- A \$100 million increase in the **Ontario Municipal Partnership Fund (OMPF)** over the next two fiscal years. AMO welcomes this OMPF enhancement as an important step in addressing municipal fiscal sustainability, including rural and Northern communities who will benefit from this increase. 2025 OMPF allocations, totaling \$550 million, and supporting materials have been posted [online](#).
- Supporting consolidation of **municipal electricity utilities (MEUs)** by extending and expanding transfer tax breaks. AMO welcomes this measure to ease the financial burden when local decisions are made to merge utilities.
- While the **provincial property tax review** is ongoing, property tax reassessments will continue to be deferred. The province is also undertaking work to permit municipalities to reduce municipal tax rates on affordable rental housing properties, explore property tax changes for student housing, and improve

information and data sharing between the Municipal Property Assessment Corporation (MPAC) and municipalities. AMO looks forward to continued engagement on the property tax review, and these specific measures to ensure that the property tax system continues to work for municipalities.

- Scope expansion on Bill 212: *Fighting Gridlock, Saving You Time Act*. It now proposes to give the province power to **remove existing bike lanes**. AMO's recent [policy update](#) on the Bill highlights how the province's overreach into municipal planning is ineffective and counterproductive. AMO will oppose this in its comments to standing committee.

The province has included stronger revenue and economic growth projections than were included in the 2024 Budget. The provincial fiscal foundations are in place for meaningful partnership with municipalities on a Social and Economic Prosperity Review.

On behalf of municipalities, AMO is calling on the provincial government to make investments that will improve the quality of life of Ontarians in communities across the province. Municipalities need a provincial partner that will:

- **Sustainably invest in public infrastructure** to support growth, improve transportation, and prepare for the impacts of climate change.
- **Reduce the province's \$4 billion reliance on municipal revenues to fund provincial programs**, like health and social services, so municipal tax dollars can go toward supporting thriving communities.
- **Take action on the root causes of homelessness** through investments in mental health and addictions programming and improved income security that allows people to keep a roof over their heads.

A regular meeting of the Board of Health for the North Bay Parry Sound District Health Unit was held on Wednesday, September 25, 2024, via teleconference. The meeting was open to the public and live streaming of the proceedings was provided for the media and public through a link on the Health Unit’s website.

**PRESENT:**

**Nipissing District:**

Central Appointee	Karen Cook
Central Appointee	Sara Inch
Central Appointee	Jamie Lowery ( <i>Vice-Chairperson</i> )
Central Appointee	Maurice Switzer
Central Appointee	Dave Wolfe
Eastern Appointee	Rick Champagne ( <i>Chairperson</i> )
Western Appointee – Nipissing District	Jamie Restoule

**Parry Sound District:**

Northeastern Appointee	Blair Flowers
Southeastern Appointee	Marianne Stickland
Western Appointee	Jamie McGarvey
<b>Public Appointees:</b>	Tim Sheppard
	Catherine Still

**REGRETS:**

**ALSO IN ATTENDANCE:**

Medical Officer of Health/Executive Officer	Dr. Carol Zimbalatti
Executive Assistant, Executive Director’s Office	Christine Neily
Acting Program Manager Oral Health and Vision Screening	Julie Patenaude-Bouffard

**Recorder**

Executive Assistant, Office of the Medical Officer of Health	Ashley Lecappelain
--	--------------------

---

**1.0 CALL TO ORDER**

The Board of Health members joined the meeting in person from the Nipissing Room at 345 Oak Street West, North Bay, Ontario, and virtually via Teams video conference.

Rick Champagne, Board of Health Chairperson called the meeting to order at 5:03 p.m.

Jamie McGarvey joined the Board of Health meeting at 5:04 p.m.

**2.0 APPROVAL OF THE AGENDA**



The agenda for the September 25, 2024, Board of Health meeting was reviewed, and the following motion was read:

**Board of Health Resolution #BOH/2024/09/01 \*Flowers/Lowery**

***Be It Resolved, that the Board of Health Agenda, dated September 25, 2024, be approved.***

The recorded vote was as follows:

**RECORDED VOTE FOR CIRCULATION: Yes / No (Please circle one)**

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Rick Champagne	x			Jamie Restoule	x		
Karen Cook	x			Tim Sheppard	x		
Blair Flowers	x			Marianne Stickland	x		
Sara Inch	x			Catherine Still	x		
Jamie Lowery	x			Maurice Switzer	x		
Jamie McGarvey	x			Dave Wolfe	x		

*"Carried"*

**3.0 CONFLICT OF INTEREST DECLARATION**

There were no conflicts of interest declared.

**4.0 APPROVAL OF PREVIOUS MINUTES**

**4.1 Board of Health Minutes – June 26, 2024**

The minutes from the Board of Health meeting held on June 26, 2024, were reviewed and the following motion was read:

**Board of Health Resolution #BOH/2024/09/02 \*Cook/Still**

***Be It Resolved, that the minutes from the Board of Health meeting held on June 26, 2024, be approved as presented.***

The recorded vote was as follows:

**RECORDED VOTE FOR CIRCULATION: Yes / No (Please circle one)**

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Rick Champagne	x			Jamie Restoule	x		
Karen Cook	x			Tim Sheppard	x		
Blair Flowers	x			Marianne Stickland	x		
Sara Inch	x			Catherine Still	x		



---

Jamie Lowery	x	Maurice Switzer	x
Jamie McGarvey	x	Dave Wolfe	x

---

“Carried”

## 5.0 DATE OF THE NEXT MEETING

**Date:** November 27, 2024

**Time:** to be determined

**Place:** to be determined

## 6.0 BUSINESS ARISING

There was no discussion under Business Arising.

## 7.0 REPORT OF MEDICAL OFFICER OF HEALTH

The Report of the Medical Officer of Health for the September 25, 2024, meeting was presented to the Board of Health for information purposes.

Questions and comments were received and addressed.

## 8.0 BOARD COMMITTEE REPORT

## 9.0 CORRESPONDENCE

Board of Health correspondence listed for the September 25, 2024, meeting is made available for review by Board members in the Board of Health online portal.

## 10.0 NEW BUSINESS

### 10.1 Meeting Schedule 2024 – Revised

Revisions to the Board of Health meeting schedule were presented to the Board for their review and approval.

Having no discussion related to the proposed revisions to the Board of Health meeting schedule, the following motion was read:

### **Board of Health Resolution #BOH/2024/09/03 \*Switzer/Stickland**

*Whereas, that in accordance with Board of Health Bylaw Section III, #51, the Board of Health approved the regular meeting schedule for the year 2024 at the January 24, 2024, Board meeting, and subsequently revised at the September 25, 2024, Board of Health meeting; and*



**Whereas, revisions to the previously approved Board of Health meeting schedule were required as follows:**

<b>DATE</b>	<b>MEETING</b>	<b>TIME</b>
January 24 *This date is carried over from the 2023 approved schedule: for information only	Board of Health Meeting	5 – 7 p.m.
March 6	Finance and Property Committee Board of Health	5 – 7 p.m.
March 11	Board of Health	5 – 7 p.m.
April 24	Personnel Policy, Employee/Labour Relations Committee Finance and Property Committee Board of Health	5 – 7 p.m.
June 26	Finance and Property Committee Board of Health	5 – 7 p.m.
September 25	<del>Personnel Policy, Employee/Labour Relations Committee</del> <del>Finance and Property Committee</del> Board of Health	5 – 7 p.m.
October 16	<del>Board of Health</del>	5 – 7 p.m.
November 27	<del>Personnel Policy, Employee/Labour Relations Committee</del> <del>Board of Health</del>	5 – 7 p.m.
December 4	Finance and Property Committee Board of Health	5 – 7 p.m.
January 22, 2025	Finance and Property Committee Board of Health	5 – 7 p.m.

**Now Therefore Be It Resolved,** that in accordance with Section #51 of the Board of Health Bylaws that the Board of Health for the North Bay Parry Sound District Health Unit approve revisions to the 2024 Board of Health meeting schedule, as presented.

**RECORDED VOTE FOR CIRCULATION: Yes / No (Please circle one)**

Name: For: Against: Abstain: Name: For: Against: Abstain:





---

Rick Champagne	x	Jamie Restoule	x
Karen Cook	x	Tim Sheppard	x
Blair Flowers	x	Marianne Stickland	x
Sara Inch	x	Catherine Still	x
Jamie Lowery	x	Maurice Switzer	x
Jamie McGarvey	x	Dave Wolfe	x

---

“Carried”

Julie Patenaude-Bouffard joined the Board of Health meeting at 5:14 p.m.

## 10.2 Oral Health Motion

An amendment was proposed by Jamie McGarvey to include Association of Municipalities of Ontario, the District of Parry Sound Municipal Association, and member municipalities in official correspondence related to this proposed resolution. The amendment was agreed upon.

The following motion was read:

### **Board of Health Resolution #BOH/2024/09/04 \*Lowery/ McGarvey**

*Whereas, due to the higher earnings potential in private practice, the North Bay Parry Sound District Health Unit (Health Unit) faces difficulties in recruiting dentists, as the compensation packages offered in public health are less competitive than those in private practice; and*

*Whereas, the demand for basic dental services in the district is very high. Despite its relatively small size, the Health Unit offers one of the larger Oral Health programs among health units in Ontario. This includes the highly-utilized Ontario Seniors Dental Care Program (provincially mandated) and provision of a Low-Income Adult Dental Program (not mandated but based on local need) contributing to the large size of the Oral Health Program in addition to the Healthy Smiles Ontario program (mandated for low-income children and youth); and*

*Whereas, it is not yet known how or if the Federal dental program will impact the need and level of service in local communities; and*

*Whereas, equity-seeking populations tend to have complex dental, social and logistical needs, which require more intensive clinical and administrative resources. These challenges drive up the cost of oral care provision, dissuading private practitioners from accepting equity-seeking clients; and*

*Whereas, there is no central coordination of dental services across the province to ensure that the oral health workforce matches need, and that remuneration models and rates encourage equitable access to basic care across Ontario; and*



**Therefore, Be It Resolved,** that the North Bay Parry Sound District Board of Health (Board of Health) recommends that the Ministry of Health develop a provincial oral health strategy that includes a remuneration model for dentists designed to promote equitable access to basic preventive and treatment dental services throughout the province (whether delivered privately or in concert with public organizations); and

**Furthermore, Be It Resolved,** that the Board of Health recommends that the Ministry of Health undertake an evaluation of the current funding model for Oral Health services to inform the above-recommended provincial oral health strategy; and,

**Furthermore, Be It Resolved,** that the Board of Health provide correspondence of these resolutions to the Honourable Doug Ford (Premier), the Honourable Sylvia Jones (Ontario Minister of Health), Dr. Kieran Moore (Chief Medical Officer of Health), Victor Fedeli, MPP (Nipissing), Graydon Smith, MPP (Parry Sound-Muskoka), John Vanthof, MPP (Timiskaming-Cochrane), Michael Sherar (President and CEO of Public Health Ontario), Ontario Boards of Health, the Association of Local Public Health Agencies (ALPHA), Association of Municipalities of Ontario, The District of Parry Sound Municipal Association, and member municipalities.

Julie Patenaude-Bouffard answered questions that arose preceding the reading of the motion, clarifying key points and providing information about the current service capacity and numbers served by the Health Unit.

**RECORDED VOTE FOR CIRCULATION: Yes / No (Please circle one)**

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Rick Champagne	x			Jamie Restoule	x		
Karen Cook	x			Tim Sheppard	x		
Blair Flowers	x			Marianne Stickland	x		
Sara Inch	x			Catherine Still	x		
Jamie Lowery	x			Maurice Switzer	x		
Jamie McGarvey	x			Dave Wolfe	x		

*“Carried as amended”*

**10.3 Endorsement of the [Perspectives from Northern Ontario for the Public Health Funding Review letter](#) from Northern Medical Officers of Health to the Chief Medical Officer of Health of Ontario**

An amendment was proposed by Jamie McGarvey to include Association of Municipalities of Ontario, the District of Parry Sound Municipal Association, and member Municipalities in official correspondence related to this proposed resolution. The amendment was agreed upon.

The following motion was read:

**Board of Health Resolution #BOH/2024/09/05 \*Still/Wolfe**



**Whereas, the Office of the Chief Medical Officer of Health and the Ministry of Health are undertaking a review of the funding approach for local public health agencies; and**

**Whereas, many factors such as the geography, dispersed population, and less robust infrastructure and service availability in northern Ontario drive up the cost of delivering public health services; and**

**Whereas, residents of northern Ontario in general have poorer health outcomes compared to their southern counterparts, including a more than 50% higher average avoidable mortality rate<sup>1</sup>, and a 300% higher rate of opioid-related deaths<sup>2</sup>; and**

**Whereas, the Perspectives from Northern Ontario on the Public Health Funding Review letter outlines many of the equity considerations related to the funding approach for local public health agencies in northern Ontario;**

**Therefore Be It Resolved, that the Board of Health for the North Bay Parry Sound District Health Unit endorses the aforementioned letter; and**

**Furthermore Be It Resolved, that copies of this resolution and the letter be sent to the Dr. Kieran Moore (Chief Medical Officer of Health), the Honourable Sylvia Jones (Ontario Minister of Health), Elizabeth Walker (Executive Lead, Office of the Chief Medical Officer of Health), Boards of Health of Ontario, the Honourable Vic Fedeli (MPP, Nipissing), the Honourable Graydon Smith (MPP, Muskoka-Parry Sound), the Honourable John Vanthof (MPP, Timiskaming-Cochrane), *Association of Municipalities of Ontario, The District of Parry Sound Municipal Association, and member municipalities.***

**RECORDED VOTE FOR CIRCULATION: Yes / No (Please circle one)**

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Rick Champagne	x			Jamie Restoule	x		
Karen Cook	x			Tim Sheppard	x		
Blair Flowers	x			Marianne Stickland	x		
Sara Inch	x			Catherine Still	x		
Jamie Lowery	x			Maurice Switzer	x		
Jamie McGarvey	x			Dave Wolfe	x		

*“Carried as amended”*

#### **10.4 Association of Local Public Health Agencies (alpha) 2024 Fall Symposium**

---

<sup>1</sup> Public Health Ontario, "Potentially Avoidable Mortality Health Equity Snapshot," [Online]. Available: <https://www.publichealthontario.ca/en/Data-and-Analysis/Health-Equity/Avoidable-Mortality-Health-Inequities>. [Accessed 29 July 2024].

<sup>2</sup> Ontario Drug Policy Research Network and Ontario Agency for Health Protection and Promotion (Public Health Ontario). Characteristics of substance-related toxicity deaths in Ontario: Stimulant, opioid, benzodiazepine, and alcohol-related deaths. Toronto, ON: Ontario Drug Policy Research Network; 2023.



Notice of and invitation to attend the alPHa 2024 Fall Symposium scheduled for November 6-8, 2024, was provided to Board of Health members.

The following motion was read:

**Board of Health Resolution #BOH/2024/09/06 \*Wolfe/McGarvey**

***Be It Resolved***, that the Board of Health authorizes two Board Member(s) to attend the Association of Local Public Health Agencies (alPHa) 2024 Fall Symposium, Section Meetings, and workshops to be held online, November 6-8, 2024.

**RECORDED VOTE FOR CIRCULATION: Yes / No (Please circle one)**

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Rick Champagne	x			Jamie Restoule	x		
Karen Cook	x			Tim Sheppard	x		
Blair Flowers	x			Marianne Stickland	x		
Sara Inch	x			Catherine Still	x		
Jamie Lowery	x			Maurice Switzer	x		
Jamie McGarvey	x			Dave Wolfe	x		

“Carried”

**10.5 Second Quarter Financial Statements – June 1 to June 30, 2024**

The second quarter financial statements were provided to the Board of Health for information purposes.

A proposal was made for the North Bay Parry Sound District Health Unit Finance department to review the School Health Standard total.

**10.6 Second Quarter Medical Officer of Health Expenses – June 1 to June 30, 2024**

The second quarter expenses for the Medical Officer of Health/Executive Officer were provided to the Finance and Property Committee for information purposes.

**10.7 Education Session – Budget Planning and Reporting**

An education session on budget planning and reporting is scheduled for October 16, 2024. Information regarding this session was provided to the Board.

**11.0 IN CAMERA**

There was no in camera.

**12.0 ADJOURNMENT**



Having no further business, the Board of Health Chairperson adjourned the Board of Health meeting at 5:43 p.m.

Original Signed by Jamie Lowery	2024/10/16
Chairperson/Vice-Chairperson	Date (yyyy/mm/dd)
Original Signed by Ashley Lecappelain	2024/10/16
Ashley Lecappelain, Recorder	Date (yyyy/mm/dd)



October 10, 2024

SENT ELECTRONICALLY

Dr. Kieran Moore  
Chief Medical Officer of Health and Assistant Deputy Minister  
College Park, 5<sup>th</sup> Flr, 777 Bay St.  
Toronto, Ontario M7A 2J3

The Honourable Sylvia Jones  
Minister of Health / Deputy Premier  
777 Bay Street, College Park, 5th Floor  
Toronto, Ontario M7A 2J3

Dear Dr. Moore, and Minister Jones,

**Re: Perspectives from Northern Ontario for the Public Health Funding Review**

As its meeting on September 25, 2024, the Board of Health for the North Bay Parry Sound District Health Unit carried the following resolution #BOH/2024/09/05:

*Whereas, the Office of the Chief Medical Officer of Health and the Ministry of Health are undertaking a review of the funding approach for local public health agencies; and*

*Whereas, many factors such as the geography, dispersed population, and less robust infrastructure and service availability in northern Ontario drive up the cost of delivering public health services; and*

*Whereas, residents of northern Ontario in general have poorer health outcomes compared to their southern counterparts, including a more than 50% higher average avoidable mortality rate, and a 300% higher rate of opioid-related deaths; and*

*Whereas, the Perspectives from Northern Ontario on the Public Health Funding Review letter outlines many of the equity considerations related to the funding approach for local public health agencies in northern Ontario;*

*Therefore Be It Resolved, that the Board of Health for the North Bay Parry Sound District Health Unit endorses the aforementioned letter; and*

*Furthermore Be It Resolved, that copies of this resolution and the letter be sent to the Dr. Kieran Moore (Chief Medical Officer of Health), the Honourable Sylvia Jones (Ontario Minister of Health), Elizabeth Walker (Executive Lead, Office of the Chief Medical Officer of Health), Boards of Health of Ontario, the Honourable Vic Fedeli (MPP,*

Your lifetime partner in healthy living.  
Votre partenaire à vie pour vivre en santé.

myhealthunit.ca

📍 345 Oak Street West,  
North Bay, ON P1B 2T2

☎ 1-800-563-2808  
705-474-1400

📠 705-474-8252

📍 90 Bowes Street, Suite 201,  
Parry Sound, ON P2A 2L7

☎ 1-800-563-2808  
705-746-5801

📠 705-746-2711

*Nipissing), the Honourable Graydon Smith (MPP, Muskoka-Parry Sound), and the Honourable John Vanthof (MPP, Timiskaming-Cochrane), Association of Municipalities of Ontario, The District of Parry Sound Municipal Association, and member municipalities.*

Sincerely,



Rick Champagne (Oct 29, 2024 14:03 EDT)

Rick Champagne  
Chairperson, Board of Health



Dr. Carol Zimbalatti (Oct 9, 2024 10:22 EDT)

Carol Zimbalatti, M.D., CCFP, MPH  
Medical Officer of Health/Executive Officer

/al

Enclosure: Perspectives from Northern Ontario for the Public Health Funding Review

Copy to:

Elizabeth Walker, Executive Lead, Office of the Chief Medical Officer of Health  
Vic Fedeli, MPP, Nipissing  
Graydon Smith, MPP, Muskoka-Parry Sound  
John Vanthof, MPP, Timiskaming-Cochrane  
Boards of Health of Ontario  
Association of Municipalities of Ontario (AMO)  
The District of Parry Sound Municipal Association  
Health Unit Member Municipalities

August 16, 2024

---

**To:** Kieran Moore  
Chief Medical Officer of Health & Assistant Deputy Minister

**From:** Medical Officers of Health  
for the 7 Northern Ontario Local Public Health Agencies

**Subject:** **Perspectives from Northern Ontario for the Public Health Funding Review**

---

We are writing to you as the seven local public health agencies in Northern Ontario to share some perspectives unique to the North regarding the current Public Health Funding review.

Before we outline our perspectives, we do wish to note our support of the government undertaking a funding review. It has been our perspective, and that of the local public health field, that a funding approach that enables stable and predictable funding is needed so that we can adequately plan and deliver our services.

We understand that the provincial government is quite concerned by the difference in per capita funding between local public health agencies. We agree, this is something needing to be addressed, but that the goal should not be *equal* (per capita) funding across local public health agencies, but rather *equitable* funding which accounts for the circumstances of each health unit.

The following are some equity considerations that can strengthen and improve the validity of the funding approach for public health in Northern Ontario.

For clarity, our comments are intended to relate only to the base funding grants; we do not intend to make comment on the Unorganized Territories Fund, which we believe requires its own review (we welcome the opportunity for further discussion of this at a future date).

## Considerations for Funding Public Health in Ontario

### 1. Geography

Northern Ontario has much larger service areas than in the rest of the province. Northern Ontario spans 90% of Ontario's land mass, but has only a minority of the province's population. [1] That has major implications in terms of service delivery:

- Our staff must travel long distances to deliver service. That has implications in both transportation costs as well as opportunity costs of staff time. Inflationary pressures have exacerbated these costs.
- Given some of our communities are very remote and inaccessible by roads, travel in many cases is not just by car, but by charter flight or boat. This further increases our travel costs.<sup>1</sup>
- Since the populations we serve in Northern Ontario are distributed over a large area, we do not benefit from the population density that facilitates economies of scale. That means we must plan and organize a service many times over. In Northern Ontario, we have 142 municipalities plus many other communities in unorganized territories, as well as First Nations communities, If delivering a vaccination program, for example, a northern local public health agency must plan, organize, travel, set-up, and deliver clinics in many locations, taking into account the lack of public transportation in and between most northern communities. These clinics will ultimately serve fewer people and cannot take advantage of the economies of scale possible in a southern Ontario city where only 2 or 3 fixed locations might be need.
- Our rural geography impacts the nature of services we must deliver as well. For example, since much more of our populations are living in rural and remote areas as compared to the rest of the province, we are much more involved with inspecting small drinking water systems and private drinking water testing. Unlike a municipality in southern Ontario that may have a few large municipal water treatment plants that aren't inspected by local public health, northern communities have a plethora of small drinking water systems that do need regular inspections. This adds significant costs to our budgets to travel to and conduct inspections as well as to transport well water samples to the lab. As well, even where a community may be on municipally treated water, these are smaller plants befitting the size of the municipalities without large public works departments operating them. Larger municipalities enjoy economies of scale

---

<sup>1</sup> While it may be argued that the Unorganized Territories Grant accounts for serving this population, and this does not impact the broader funding approach, we highlight (1) that some fly-in/boat-in communities are organized municipalities (e.g. Moosonee), and (2) in 2008, when local public health associations were asked to account for their true costs of delivering services to unorganized territories, it was concluded that costs were 99% higher than what the Unorganized Territory Grant provided [15], and so the cost-shared budget heavily supported delivery of services to these communities. Since 2008, the Unorganized Territory Fund has increased 41.3% [15] while cumulative CPI in Ontario has increased 47.1% [16], implying that the role of cost-shared funding has increased since then, especially after accounting for population growth.

from running large plants that foster expertise and sophistication, and comparably lower maintenance costs. Most northern Ontario municipalities don't enjoy these economies of scale, resulting in more common problems and interruptions to operations, and so more involvement by public health to assess risk, monitor water quality, and issue boil water advisories, and drinking water advisories.

- Technology, which may sometimes allow bridging distance through virtual delivery of services, is often not possible in Ontario's North or is very expensive to support. In 2023, the Canadian Government-sponsored Northern Ontario Broadband Report [2] found that only 26% of Northern Ontario communities met the standard of 50% of the population of the community having 10/50 Mbps internet speed. In many communities, and particularly spaces between them, mobile phone service is also spotty. The residents we serve in Northern Ontario therefore frequently do not have the ability to be served virtually.

## 2. Breadth, Diversity, and Complexity of Populations and Partners

The vast land area of the North also brings with it greater diversity in a few different dimensions:

- The North has 32% (142/444) of Ontario municipalities, but only 20.5% (7/34) of Ontario's health units.
- The North has 107 of the 134 First Nations Communities in Ontario (80%), and 78% of the on reserve population in Ontario (recognizing that the Census is an undercount of Indigenous population, so these numbers may underrepresent the true number). [3] Alongside these populations are Band Councils and Indigenous organizations with whom we engage to ensure we can provide services in a way that is welcome and meaningful, while navigating complex jurisdictional ambiguity.
- People in the North have much lower socio-economic standing. Between 2009 and 2018 Northern Ontario had an annual average of GDP growth [1] of 0.1% compared to 1.7% for Ontario as a whole [4]. Other social determinants of health track similarly in Northern Ontario, and so health outcomes are worse. For example, in 2021 if looking at Mortality from Avoidable Causes [5], the Northern health units had an average avoidable mortality of 323 deaths per 100,000 versus 204 for the rest of Ontario. In fact, the seven Northern health units rank in the top 8 health units for avoidable mortality, and occupy all of the top six positions. Worse social determinants of health put a greater burden on Northern local



The implication of this breadth and diversity of our populations and our partners is that it multiplies our workload: we have more municipal, Indigenous, and other partners with whom to engage; and we must meet people where they are with respect to language, Indigenous status, and social determinants of health, and invest in mitigating these. These are challenges not experienced as acutely in other parts of the province.

In addition, when attempting to work upstream, the complex patchwork of partners, many of whom are not well-funded, pose challenges to building coherent coalitions to advance advocacy or policy change for improvement of upstream health determinants.

### 3. Health Care Gaps

Northern Ontario is unfortunately lacking in health and dental care capacity. According to Ontario's Health Care Experience Survey for December 2019 (most recent results available) [9], 6.7% of Ontarians lacked a primary care provider, but that increased to 11.7% of residents of the North West LHIN and 11.8% of the North East LHIN. The Northern Sub-region reached as high as 29.0% of residents lacking a primary care provider.

In part, this is a function of primary care providers delivering acute care in much of Northern Ontario. In the North, family physicians routinely cover emergency departments, handle most obstetrics, are the primary surgical assists, and support long-term care, often working at multiple sites in a week.

It often falls to local public health to fill the gaps in primary care. For example, looking at the Fall 2023/24 COVID-19 vaccination program, pharmacies did not have the capacity to provide vaccinations in the North to the extent they did in the rest of the province (44.7% of vaccinations delivered by pharmacies in the North compared to 73.9% of vaccinations province-wide). Northern Public health units filled that gap, delivering 43.2% of COVID-19 vaccinations as compared to 15.7% Ontario-wide. Indeed, the six public health units with the lowest pharmacy delivery were all in Northern Ontario, and all 7 Northern Ontario PHUs were in the bottom 10 PHUs for pharmacy share of COVID-19 vaccinations. Despite the lack of pharmacy participation, Northern local public health agencies achieved above average vaccination coverage (17.9% to provincial average of 15.8%) through our efforts.

*Table 1 Fall 2023/24 COVID-19 Vaccination Delivery [10][11]*

<b>Public Health Unit</b>	<b>Proportion of Vaccines Delivered by Pharmacy</b>	<b>Proportion of Vaccines Delivered by Primary Care</b>	<b>Proportion of Vaccines Delivered by Public Health</b>	<b>Coverage Achieved</b>
<b>Ontario</b>	73.9%	4.4%	15.7%	15.8%
<b>Northern PHUs</b>	44.7%	5.4%	43.2%	17.9%
<b>Porcupine</b>	21.2%	2.2%	66.0%	13.3%
<b>Northwestern</b>	16.2%	3.4%	71.8%	17.0%
<b>Timiskaming</b>	24.0%	12.3%	57.9%	17.2%
<b>Algoma</b>	65.4%	10.0%	18.6%	19.6%
<b>Thunder Bay District</b>	39.7%	8.5%	44.2%	19.9%
<b>North Bay Parry Sound</b>	48.8%	2.0%	43.8%	19.2%
<b>Sudbury &amp; Districts</b>	54.8%	2.6%	36.9%	17.1%

Similar gaps in primary health care capacity impact other program areas such as child health programming, sexual health programming, infectious disease programming, and rabies post-exposure prophylaxis.

Gaps in primary care can also increase rapidly with the closure of a single clinic or provider group. For example, in 2024, Sault Ste Marie experienced a dramatic announcement that 10,000 patients (8% of the entire health unit's population) would be de-rostered from their primary healthcare provider due to one provider group having difficulty recruiting primary care providers to replace retirements. [12]

There is also a lack of specialists in the North. Ontario's Health Care Experience Survey [9] shows that 65.2% of Ontarians must wait longer than 30 days for specialist care. However, that increases to 72.3% of residents in the North West LHIN and 73.8% of those in the North East LHIN. These specialist care gaps create particular challenges for public health follow-up. For example, in the follow-up and care of tuberculosis clients or syphilis infections, both of which have increased in incidence since the pandemic, most Northern communities do not have infectious disease specialists to oversee care, and primary care providers lack experience with these diseases. It falls on public health, who has some expertise from following all cases of these infections, to guide the health care system in care of such clients. This is not the norm in the rest of Ontario where greater clinical expertise exists.

## 4. Municipal Capacity

Just as local public health agencies struggle with the lack of economies of scale when delivering services to rural and remote populations, it should be observed that municipalities experience these same challenges with their services. Adding in the relatively lower economic opportunities in the North, Northern municipalities therefore have property tax bases that are very stretched. This makes it comparatively difficult for them to contribute to cost-shared funding of local public health. This should be considered in the obligation placed on municipalities in a new funding approach.

We believe all of the above make it more costly to deliver local public health in Northern Ontario, and that needs to be taken into account in the new funding approach.

We also wish to make a couple of comments on measures and metrics which may seem sensible to apply in the funding approach, but which have weaknesses when used for Northern geographies.

## Caution on Applying Measures in Northern Ontario

### 1. Census Undercounting of Indigenous Populations

It is known that many Indigenous people do not complete the Canadian Census, and so the Census's counts for Indigenous population are significant undercounts throughout Northern Ontario. [12]

For example, the Health Counts Kenora project (Our Health Counts - WNHAC) used a respondent driven sampling approach and demonstrated that 76.9% of Indigenous people in the City of Kenora did not complete the 2016 census [7]. Using a conservative approach, "the Canadian Census undercounts Indigenous adults and children living in Kenora by at least 2.6 to 4.0 times." The 2016 Canadian Census reports that 3,155 Indigenous people lived in the City of Kenora; the 2021 Census reported 3,595. Both Thunder Bay and Timmins have also conducted similar counts and found significant undercounts.

As a population known to experience disproportionate health inequities, it is important that any new funding approach factor in the undercount of Indigenous peoples in the Census, and that this undercount is of a population that deserves disproportionate public health resources invested to address their health inequities.

In particular, as a new funding approach attempts to account better for population growth over time, it needs to be addressed that Northern Ontario is seeing significant growth in populations not well captured by the Census, such as Indigenous, anabaptist, and newcomer populations.

## 2. Inapplicability of ON-Marg in low population areas

The Ontario Marginalization Index is based on analysis at the Census dissemination area. Unfortunately, for much of Northern Ontario, there isn't sufficient population to have data for dissemination areas. For example, in Northwestern health unit, of 229 constituent dissemination areas, 101 (44%) have no data. Therefore, these areas are ignored in ON-Marg calculations. These areas that are excluded from ON-Marg calculations have many First Nation communities with low socioeconomic status and high deprivation, and so their exclusion has the impact of skewing ON-Marg metrics for Northern Ontario to appear less marginalized than is the reality.

Where dissemination areas do have data, that data is not always reliable. For example, on First Nations communities, the Low Income Measure input to ON-Marg has a flag of caution on interpretation, which means that the material deprivation dimension of ON-Marg should similarly be used in caution when looking at First Nations communities. The Northern public health units share land with 107 of the 134 First Nation communities in Ontario.

We appreciate that designing a funding approach for a diverse and complex group of local public health agencies is no easy task.

At its core, our fundamental message is that if a funding approach is to truly advance health outcomes and health equity across the province, health equity must be foundational in its design, and not be simply a variable included amongst many others. Metrics like per capita funding are attractive for their simplicity and ease of understanding. But that clarity in fact masks the complexities of serving Ontarians who are not uniform statistical units, but who live within diverse social contexts defined by countless inequities. We seek a funding approach that delivers not *equal* per capital funding, but *equitable* per capital funding.

We thank you for the consideration of the issues raised in this letter as you undertake the challenge of developing an *equitable* funding approach.

We would be very pleased to meet in the near future to discuss our perspectives further, and how we can support your team as the funding review proceeds.

And we look forward to there being an opportunity to review a funding proposal in the coming months before a final version is submitted for government approval.

Sincerely,



Lianne Catton (Aug 21, 2024 09:39 EDT)

Lianne Catton  
Medical Officer of Health & CEO, Porcupine  
Health Unit



Glenn Corneil (Aug 19, 2024 08:59 EDT)

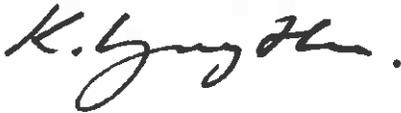
Glenn Corneil  
Acting Medical Officer of Health & CEO,  
Timiskaming Health Unit



Janet DeMille  
Medical Officer of Health & CEO, Thunder  
Bay District Health Unit



M. Mustafa Hirji  
Acting Medical Officer of Health & CEO,  
Public Health Sudbury & Districts



Kit Ngan Young Hoon  
Medical Officer of Health, Northwestern  
Health Unit



John Tuinema (Aug 16, 2024 19:11 EDT)

John Tuinema  
Acting Medical Officer of Health & CEO,  
Algoma Public Health



Carol Zimbalatti (Aug 17, 2024 16:33 EDT)

Carol Zimbalatti  
Medical Officer of Health & EO, North Bay  
Parry Sound District Health Unit

CC:

Liz Walker, Executive Lead, Office of the Chief Medical Officer of Health  
Colleen Kiel, Director , Public Health Strategic Policy, Planning and Communications  
Branch

Brent Feeney, Director , Accountability and Liaison Branch

Fiona Kouyoumdjian, Associate Chief Medical Officer of Health

Wajid Ahmed, Associate Chief Medical Officer of Health

## References

- [1] Innovation, Science and Economic Development Canada, "Evaluation of the Northern Ontario Development Program (canada.ca).," January 2022. [Online]. Available: <https://fednor.canada.ca/en/evaluation-northern-ontario-development-program>. [Accessed 28 July 2024].
- [2] Blue Sky Economic Growth Corporation, "Northern Ontario Broadband Report 2023 - Connected North," May 2023. [Online]. Available: <https://connectednorth.ca/northern-ontario-broadband-report-2023/>. [Accessed 26 July 2024].
- [3] Ministry of Indigenous Relations and Reconciliation, "Indigenous peoples in Ontario | In the Spirit of Reconciliation: Ministry of Indigenous Relations and Reconciliation's first 10 years | ontario.ca," 29 March 2018. [Online]. Available: <https://www.ontario.ca/document/spirit-reconciliation-ministry-indigenous-relations-and-reconciliation-first-10-years>. [Accessed 2 May 2022].
- [4] Ministry of Finance, "2019 Ontario Economic Outlook and Fiscal Review | Economic Data Tables," 6 November 2019. [Online]. Available: <https://budget.ontario.ca/2019/fallstatement/ecotables.html#t2>. [Accessed 26 July 2024].
- [5] Public Health Ontario, "Potentially Avoidable Mortality Health Equity Snapshot," [Online]. Available: <https://www.publichealthontario.ca/en/Data-and-Analysis/Health-Equity/Avoidable-Mortality-Health-Inequities>. [Accessed 29 July 2024].
- [6] Statistics Canada, *2021 Census*..
- [7] M. H. D. L. Kit Young Hoon, *Considerations for the funding formula for local health units*, Northwestern Health Unit Briefing Note, July 5, 2024.
- [8] Government Services in French. Ministry of Francophone Affairs, "Map highlighting the French Designated Areas in Ontario," 31 May 2024. [Online]. Available: [https://files.ontario.ca/ofa\\_designated\\_areas\\_map\\_en.pdf](https://files.ontario.ca/ofa_designated_areas_map_en.pdf). [Accessed 25 July 2024].
- [9] Ontario Health, "Health Care Experience Survey—Full Report," 31 December 2019. [Online]. Available: Ministry of Health Visual Analytics Hub. [Accessed 7 August 2024].
- [10] Ministry of Health, *COVID-19 Vaccination Program: Weekly Report*, 2024.
- [11] Ministry of Health, *COVID-19 Vaccination Program: Weekly Report*, 2024.
- [12] "Community Update Regarding Primary Care. Group Health Centre.," 25 January 2024. [Online]. Available: <https://ghc.on.ca/featured/community-update-regarding-primary-care-2/>. [Accessed 9 August 2024].
- [13] "Indigenous people in Toronto badly undercounted by census, but experts hopeful for change | CBC News," 30 September 2022.
- [14] Funding Review Working Group, "Public Health Funding Model for Mandatory Program: The Final

Report of the Funding Review Working Group," Ministry of Health, 2013.

[15] Statistics Canada, "Price Trends: 2014 to Today," [Online]. Available: <https://www150.statcan.gc.ca/n1/pub/71-607-x/2018016/cpilg-ipcgl-eng.htm>. [Accessed 14 August 2024].



Town of Parry Sound EMS Advisory Committee

Open Minutes

**Date:**

October 24, 2024

**Time: 6:30pm**

06:30pm

**Location:**

(on-line) ZOOM Meeting and for streaming of the meeting please click on the link below.

<https://www.youtube.com/channel/UC4QrR6HjwibWOJRbLwnicFQ/videos>

**Members Present:**

Jamie McGarvey - chairperson, Scott Sheard, John Wilson, Shelly Foote, Ann MacDiarmid, Pearl Ivens, Joel Constable

**Regrets:**

**Present:**

Dave Thompson, Director of Development and Protective Services

**Recording:**

Sheri Skinner, Administrative Assistant

**Guests:**

Matt Thomas, EMS Manager

**Land Acknowledgment**

# Town of Parry Sound EMS Advisory Committee

## Open Minutes

### **1. Agenda**

#### **1.1 Additions to Agenda**

1.1.1 Scott Sheard added The Muskoka District EMS closing the Mactier Base

1.1.2 John Wilson added Discussion on Policy Procedure

#### **1.2 Prioritization of Agenda**

#### **1.3 Adoption of Agenda**

**Moved by Scott Sheard**

**Seconded by Pearl Ivens**

That the October 24, 2024 Parry Sound District Emergency Medical Services Committee meeting agenda be approved.

**carried**

#### **1.4 Disclosure of Pecuniary Interest and the General Nature Thereof**

### **2. Minutes and Matters Arising from Minutes**

#### **2.1 Adoption of Minutes**

**Moved by Joel Constable**

**Seconded by John Wilson**

That the Minutes of the May 23, 2024 meeting of the Parry Sound District Emergency Medical Services Committee be approved as circulated.

**Carried**

### **3. Correspondence**

### **4. Deputations**

Town of Parry Sound EMS Advisory Committee

Open Minutes

## **5. Emergency Services Director's Report**

Dave Thompson provided a brief description and further explanations of the items on his Director's Report.

**Moved by Shelly Foote**

**Seconded by Pearl Ivens**

That the Emergency Services Director's Report dated October 24, 2024 be accepted as submitted.

**carried**

## **6. Reports**

6.1 EMS Statistical Report - August 2024

6.2 EMS Night Call Statistics - August 2024

6.3 EMS Vehicle Inventory - August 2024

Dave Thompson provided a descriptive overview of the various reports attached.

**Resolution**

EMS Committee members have received reports 6.1, 6.2, 6.3 as listed above.

**Moved by Scott Sheard**

**Second by Ann MacDiarmid**

**carried**

## **7. Ratification of Matters from Closed Agenda**

## **8. Other Business**

8.1 DT RR 2025 Land Ambulance Budget-2024

8.1.1 DT ATT#1 2025 Land Ambulance Budget-AD2024 including CPLTC

## Town of Parry Sound EMS Advisory Committee

### Open Minutes

Dave Thompson reported to the Committee on the listed enhancements and capital purchases recommended in the 2025 Land Ambulance Budget R & R report.

**Moved by Ann MacDiarmid**

**Seconded by Scott Sheard**

#### **Resolution**

That the EMS Advisory Committee recommends Town of Parry Sound Council approve the 2025 District Land Ambulance Budget in the total amount of \$13,650,076.08 including capital expenditures of \$500,000 from the EMS Capital Reserve and \$575,000 from the EMS Surplus Reserve

**carried**

8.2 Mactier EMS Base Closure - Scott Sheard briefed the Committee on how The Muskoka EMS District closed the Mactier Base.

Matthew Thomas spoke on the process of 911 and vehicles responding cross border.

8.3 Policy Procedure:

Discussion on quantity of information provided through the budget process. Committee consensus that appropriate level of information is provided to the committee.

## **9. Adjournment @ 7:55pm**

**Moved by Joel Constable**

**Seconded by Shelly Foote**

**carried**

# Powassan & District Union Public Library

Minutes for Monday, June 17, 2024 – 6:15 p.m.

## Board Meeting @ Library

**In-person:** Tina Martin, Laurie Forth, Bernadette Kerr, Steve Kirkey, Brenda Lennon, Leo Patey, Debbie Piper, Pat Stephens, Marie Rosset

**Via Zoom:** Valerie Morgan,

Item	Action	Responsibility
Call to order	6:15 pm	
<b>Respect and Acknowledgement Declaration</b>	<p>Declaration read by CEO</p> <p>We respectfully acknowledge that we are on the traditional territory of the Anishinaabe Peoples, in the Robinson-Huron and Williams Treaties areas. We wish to acknowledge the long history of First Nations and Métis Peoples in Ontario and show respect to the neighbouring Indigenous communities. We offer our gratitude for their care for, and teachings about, our earth and our relations. May we continue to honour these teachings and accept their value in our quest to combat climate change and to heal our planet.</p>	
<p><b>3. General Consent Motion: Present the general Consent Motion for September 2023, which includes:</b></p> <p>a) Approval of June 17, 2024 Agenda</p> <p>b) Approval of Minutes from the May 13, 2024 meeting</p> <p>c) Approval of the May 2024 Financial Statements</p> <p>d) Approval of the May 2024 Library Reports</p>	<p>Request to add to agenda 5g) banning teen at library and 5.h) process for patron complaints</p> <p><b>Motion: 2024-24</b> That the General Consent Motion for June 17, 2024 be adopted as amended</p> <p><b>Moved by:</b> Pat Stephens <b>Seconded by:</b> Leo Patey</p> <p>Adopted</p>	
<b>Disclosure of pecuniary interest</b>	None	
<p><b>General Business</b></p> <p>a) Presentation by Pat Stephens – OLSB</p>	<p>Pat Stephens is the PDUPL Board representative at the Board Assemblies serving populations from 5,001 to 9,999. She was elected to represent that group on the Ontario Library Service Board.</p>	

<p>b) Ontario Public Library Service Award Opportunity</p>	<p>Pat made a short presentation explaining to our Board the organization chart of the group.</p> <p>Board members were asked for their suggestions for events or programs the PDUPL could submit. Ideas were Lisa LaFlamme Event, our Community Conversations, the Fish Hatchery we hosted.</p>	
<p>c) Current Grants Update</p>	<p>Current Grants:</p> <ul style="list-style-type: none"> <li>• Trillium Capital Grant: still waiting for response.</li> <li>• Trillium Resilience Grant: fulfilling the requirements, still waiting for second payment of \$9,000, which will be release on September 14.</li> <li>• Senior Community Grant: successful and will receive award of \$7,816. The first events for this grant will be in July 2024 and will continue monthly until March 2025.</li> </ul>	<p>Marie and staff</p>
<p>d) New grants being considered</p>	<p>Trillium Seed grant – deadline June 16 Accessibility Grant – deadline July 23.</p>	<p>Marie</p>
<p>e) Update on Local Government Library Service Fees</p>	<p>The new Budget Committee is still working on plan to meet the 2024 objective. Next meeting, July 5, 10 am at the library</p>	<p>Tina Martin, Debbie Piper, Pat Stephens, Laurie Forth, Brenda Lennon, Valerie Morgan</p>
<p>f) Form T1235E Information request</p>	<p>Information is necessary to complete the yearly Charitable Tax Return, which the CEO completes, thus saving at least \$1,000 per year.</p>	<p>Marie</p>
<p>g) Banning Teen at Library</p>	<p>The library has its own Code of Conduct for Teen which specifies the appropriate behaviour expected of teens. So far that approach has been successful at the library.</p>	



d) Friends of the Library Update	Draw of Quilt will be on June 28 <sup>th</sup> at the opening of the Valerie Houghtling Quiet Room.	
e) Adjournment	<b>Motion: 2024-27</b> That the June 17, 2024 meeting be adjourned at 7:30pm  <b>Moved by: Brenda Lennon</b>	Next meeting September 16, 2024, 2024

Chairperson: *Kristina Martin*  
**Kristina Martin, Chair**

Secretary: *Marie Rosset*  
**Marie Rosset, CEO**

**Powassan & District Union Public Library**  
**Minutes for Monday, August 12, 2024 – 6:15 p.m.**  
**Board Meeting @ Library**  
**SPECIAL: BUDGET COMMITTEE REPORT OF FINDINGS**

**In-person:** Tina Martin, Laurie Forth, Bernadette Kerr, Steve Kirkey, Valerie Morgan,  
 Debbie Piper, Pat Stephens, Brenda Lennon  
**Absent:** Leo Patey

Item	Action	Responsibility
1. Call to order	6:15 pm	
2. Respect and Acknowledgement Declaration	<p>Declaration read by CEO</p> <p>We respectfully acknowledge that we are on the traditional territory of the Anishinaabe Peoples, in the Robinson-Huron and Williams Treaties areas. We wish to acknowledge the long history of First Nations and Métis Peoples in Ontario and show respect to the neighbouring Indigenous communities. We offer our gratitude for their care for, and teachings about, our earth and our relations. May we continue to honour these teachings and accept their value in our quest to combat climate change and to heal our planet.</p>	
3. Budget Committee Report	<p>Debbie Piper presented the latest balance sheets for June and July.</p> <p>Pat presented the Budget Committee findings and recommendations.</p> <p>The Budget Committee recommends:</p> <ul style="list-style-type: none"> <li>- reduced book and DVD purchases for 2024</li> <li>- Close the library on Saturdays for remainder of the year</li> <li>- Eliminate replacement staff to cover for those staff away or missing work.</li> <li>- LIFELABS: We have implemented opening the library at 8 am on days when LIFELABS is here.</li> <li>- Moved the janitorial services to a separate budget line eliminating the hours being charged as salary</li> </ul>	

- Recommend that Board review the Vacation Policy and have staff use their vacation each year as opposed to collect vacation pay for unused vacation.
- Monthly financial reports to include addendums that show revenue and expenses for each grant, specific donations and fundraising.

There was much discussion and a MOTION was drawn.

**Motion: 2024-25**

That the Library Board adopt the following steps to deal with the 2024 financial shortfall:

- use the reserves to cover the shortfall for 2024
- make a solid financial plan for 2025 and have it ready to share with municipalities in January 2025.
- Our staff are our most important asset. There has not been, nor will there be a wage increase in 2024. We endeavour to build the 2025 budget plan around a 15% wage increase.
- Communicate the results of this meeting with staff as soon as possible.
- Ensure our plans as well as our commitment to have the 2025 budget plan ready for January 2025 is communicated to our municipal partners.

**MOVED** by Debbie Piper

**SECONDED** by Val Morgan.

**ALL IN FAVOUR.**

The Board thanked the committee members and agreed to the continuation of a Board Budget Committee.

Chairperson: *Kristina Martin*  
**Kristina Martin, Chair**

Recorder: *Pat Stephens MR.*  
**Pat Stephens**

# Powassan & District Union Public Library

## Minutes for Monday, September 16, 2024 – 6:15 p.m.

### Board Meeting @ Library

**In-person:** Tina Martin, Laurie Forth, Bernadette Kerr, Steve Kirkey, Debbie Piper, Marie Rosset

**Via Zoom:** Valerie Morgan, Pat Stephens

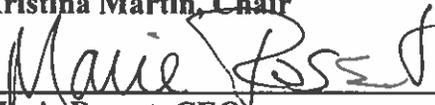
**Absent with regrets:** Brenda Lennon, Leo Patey

Item	Action	Responsibility
<b>Call to order</b>	6:10 pm	
<b>Respect and Acknowledgement Declaration</b>	<p>Declaration read by CEO</p> <p>We respectfully acknowledge that we are on the traditional territory of the Anishinaabe Peoples, in the Robinson-Huron and Williams Treaties areas. We wish to acknowledge the long history of First Nations and Métis Peoples in Ontario and show respect to the neighbouring Indigenous communities. We offer our gratitude for their care for, and teachings about, our earth and our relations. May we continue to honour these teachings and accept their value in our quest to combat climate change and to heal our planet.</p>	
<p><b>3. General Consent Motion: Present the general Consent Motion for September 2023, which includes:</b></p> <ul style="list-style-type: none"> <li>a) Approval of September 16, 2024 Agenda</li> <li>b) Approval of Minutes from the June 17, 2024 and August 12, 2024 Special Budget meeting</li> <li>c) Approval of the August 2024 Financial Statements</li> <li>d) Approval of the June 2024 Library Reports</li> </ul>	<p><b>Motion: 2024-26</b> That the General Consent Motion for September 2024 be adopted as amended</p> <p><b>Moved by:</b> Bernadette Kerr <b>Seconded by:</b> Stephen Kirkey</p> <p>Adopted as amended.</p>	
<b>4. Disclosure of pecuniary interest</b>	None	
<p><b>5. General Business</b></p> <ul style="list-style-type: none"> <li>a) Grants Update <ul style="list-style-type: none"> <li>- OTF Resilience Grant</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>- Second payment (\$9,000) should have been paid by OTF to the Municipality of Powassan on Sep 14, to be transferred to the library.</li> <li>- all tech items have been purchased</li> <li>- Final report due to OTF on April 17, 2025</li> </ul>	

<p>b) Update on Local Government Library Services Fees</p> <p>c) Summer Program Report by Owen Desrosier</p> <p>d) Hours of Operation</p> <p>e) Vacation Schedule</p> <p>f) Pay Equity Grant</p>	<p>Revised Budget package (with 7% increase) sent to three Union Members on Monday September 9, 2024. Payment received from Township of Chisholm on Sep 17, 2024.</p> <p>Owen wrote an outstanding final report for the TD Summer program at the library. It was submitted to the TD program with the potential to win a money prize.</p> <p>The Budget Committee will review the staff suggestion of opening on one Saturday per month to allow young families to come to the library and also to take advantage of Saturday rental opportunities</p> <p>Library will remain open this year between Christmas and New Years</p> <p>Not discussed.</p>	<p>Budget Committee</p>
<p><b>6. Correspondence</b></p>	<p>1. Letter from Raymond Cho, Minister of Seniors and Accessibility, congratulating the library for a successful application to the Seniors Community Grant Program</p> <p>2. Letter from Crime Stoppers to the Library for donating a gift basket for their 25<sup>th</sup> Annual Crime Stoppers Golf Tournament.</p>	
<p><b>7. Committee Reports</b></p> <p>a) Property Committee</p>	<p>i. Elevator One invoiced the library \$1,495 for a unpredictable and necessary repair to the elevator. CEO was able to get them to reduce it to \$750, which is still steep.</p> <p>ii. OTF Capital Grant, CEO would like to have all the work done by the end of December 2024 – new light fixtures throughout, new Heat pump, upgrade to the Accessibility Features.</p>	<p>CEO</p>

<p>b) Financial Committee</p> <p>c) Policy Committee report</p> <p>d) Friends of the Library Update</p>	<p>iii. CEO presented quotes received for plowing the Library's parking lot. Will get one more quote from someone suggested by Debbie Piper.</p> <p>i. Nothing to report</p> <p><b>HR-04 Right to Disconnect Policy</b>  <b>Motion: 2024-27</b>  That the PDUPL Right to Disconnect Policy be passed as amended.  <b>Moved by:</b> Debbie Piper  <b>Seconded by:</b> Laurie Forth  <b>Adopted</b></p> <p><b>GOV-02 Board of Directors Duties &amp; Responsibilities Policy</b>  <b>Motion: 2024-28</b>  That the Board of Directors Duties and Policies be adopted as amended.  <b>Moved by:</b> Stephen Kirkey  <b>Seconded by:</b> Bernadette Kerr  <b>Adopted</b></p> <p>This amendment addresses, adding an option for a Board Member to ask for a recording of the vote count.</p> <p>The Friends of the Library will be holding their annual sale of donated crafting materials on September 28<sup>th</sup> from 10am to 2pm.</p>	
<p>e) Adjournment</p>	<p><b>Motion: 2024-29</b>  That the September 16, 2024 meeting be adjourned at 8:20pm</p> <p><b>Moved by:</b> Bernadette Kerr</p>	<p>Next meeting  October 21,  2024</p>

Chairperson:   
Kristina Martin, Chair

Secretary:   
Marie Rosset, CEO



**Powassan & District Union Public Library**  
**Minutes for Monday, September 16, 2024 – 6:15 p.m.**  
**Board Meeting @ Library**

**In-person:** Tina Martin, Laurie Forth, Bernadette Kerr, Steve Kirkey, Brenda Lennon, Debbie Piper, Marie Rosset

**Absent with regrets:** Pat Stephens, Valerie Morgan

**Absent:** Randy Hall

Item	Action	Responsibility
<b>1. Call to order</b>	6:16 pm	
<b>2. Respect and Acknowledgement Declaration</b>	Declaration read by CEO We respectfully acknowledge that we are on the traditional territory of the Anishinaabe Peoples, in the Robinson-Huron and Williams Treaties areas. We wish to acknowledge the long history of First Nations and Métis Peoples in Ontario and show respect to the neighbouring Indigenous communities. We offer our gratitude for their care for, and teachings about, our earth and our relations. May we continue to honour these teachings and accept their value in our quest to heal our planet.	
<b>5. General Consent Motion: Present the general Consent Motion for October 2024, which includes:</b> a) Approval of October 21, 2024 Agenda b) Approval of Minutes from the September 16, 2024 meeting c) Approval of the September 2024 Financial Statements d) Approval of the July, August, and September 2024 Library Reports	<b>Motion: 2024-30</b> <b>That the General Consent Motion for October 2024 be adopted as amended</b>  <b>Moved by:</b> Steven Kirkey <b>Seconded by:</b> Debbie Piper  Adopted as presented.  Carried	
<b>4. Disclosure of pecuniary interest</b>	None	
<b>5. General Business</b> a) New Board Member, Councillor Randy Hall - Welcome	Deferred until next Board Meeting	

<p>b) Grant Updates</p>	<p>OTF Capital Grant</p> <ul style="list-style-type: none"> <li>• Ideally all projects will be completed by end of 2024. Moving forward with replacing all light fixture throughout the building, new Heat pump, and upgrades to the Accessibility Features.</li> </ul> <p>OTF Resilience Grant</p> <ul style="list-style-type: none"> <li>• Second payment received by Municipality Sept 14, 2024 (\$9,000) to be transferred to library</li> <li>• End of Grant report needs to be completed by April 17, 2025</li> <li>• End-of-Grant event needs to be organized prior mid-March 2025</li> </ul> <p>Senior's Grant</p> <ul style="list-style-type: none"> <li>• Activities proceeding as planned</li> <li>• Final report due April 30, 2025</li> </ul>	<p>CEO meet with Municipality of Powassan CAO</p>
<p>c) Library Report Update</p>	<p>The Library Report needs to be updated to reflect more relevant and useful data.</p> <ul style="list-style-type: none"> <li>• Remove X (twitter) - no longer being used by most libraries.</li> <li>• Report monthly on: <ul style="list-style-type: none"> <li>- usage of new quiet room</li> <li>- data from newly installed people counter.</li> <li>- rentals</li> </ul> </li> </ul>	<p>CEO</p>
<p>d) Update on local Government Library Services Levy</p>	<p>All three Union members have approved revised budget with 7% increase. Motions from Nipissing and Chisholm were read as was email received from Powassan</p>	
<p>e) Saturday's Hours of Operation until end of 2024</p>	<p>Library will open on the last Saturday of every month from 10 am to 2pm until the end of 2024. This will allow young families to come to the library at least once a month. Attendance will be reviewed to determine whether this concession is to be extended into 2025</p>	<p>Media Coordinator to post on social media Staff to communicate new hours</p>

f) Pay Equity Grant

On Nov 7, 2024 OLS is offering a Zoom Session hosted by the Ontario Pay Equity Commission to bring libraries and library boards up to date on the legal obligations they have to provide library staff members with pay equity.

CEO presented a draft of a 6-year pay equity plan which will be reviewed by the Library Board after the Pay Equity Zoom Information Session and then approved at the next Board Meeting.

CEO agreed to sign the 2024 Pay Equity Grant given that a pay equity plan will be implemented in 2025.

**Motion: 2024-31**

That the Powassan and District Union Public Library Board ("the Board") is aware and acknowledges that the library needs to be in compliance with the requirement that the Library have a pay equity plan as set out in the 2024 Pay Equity Grant.

The Board is requiring that the CEO sign the 2024 Pay Equity Grant to receive the amount of \$7,601.

Further, the Board assumes any and all liabilities that may arise from receiving the 2024 Pay Equity Grant now and in the future.

**Moved by:** Debbie Piper

**Seconded by:** Steve Kirkey

**Adopted as amended.**

**Carried**

g) Fall activities

The partnership with the Voodoos is proving beneficial for both the Voodoos and the Library.

- On Thursday, October 17, several Voodoo players participated in the Raising Readers Program to the delight of all attendees.

- On Friday Oct 18, there was a Halloween free skate at the Powassan Sportplex, with over 70 participants.

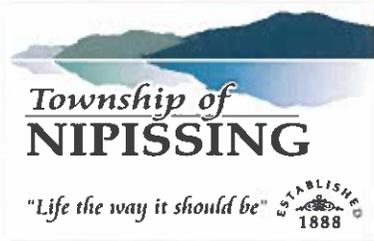


<p>d) Friends of the Library</p>	<p><b>- RES-01 Personnel Policy Manual</b></p> <p><b>Motion: 2024-33</b>  That RES-01 Personnel Policy Manual be modified as agreed upon at the October 2024 Board Meeting  <b>Moved by:</b> Bernadette Kerr  <b>Seconded by:</b> Brenda Lennon</p> <p><b>Carried</b></p> <p>Friends raised at least \$1,300 from their end of September Crafting Items Sale. New items requested from them will be a new shelving unit to store the Reference Collection, and renewal of the subscription to the North Bay Nugget.</p>	
<p><b>h) Adjournment</b></p>	<p><b>Motion: 2024-34</b>  That the October 21, 2024 meeting be adjourned at 8:17pm  <b>Moved by:</b> Brenda Lennon</p>	<p>Next meeting:  November 18,  2024</p>

**Chairperson:** \_\_\_\_\_  
**Kristina Martin, Chair**

**Recorder:** \_\_\_\_\_  
**Marie Rosset, CEO**





**TOWNSHIP OF NIPISSING**

**RESOLUTION**

**DATE: November 12, 2024**

**NUMBER: R2024-**

**Moved by**

**Seconded by**

**That the statement of accounts dated:  
October 21, 22, 25, 26, 31 and November 1, 2024**

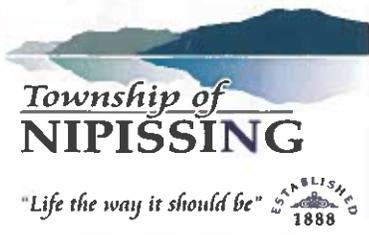
**Totaling \$178,257.70 be approved.**

**For      Against**

**PIPER  
FOOTE  
KIRKEY  
SCOTT  
YEMM**

**Carried**

**Mayor: TOM PIPER**



**TOWNSHIP OF NIPISSING**

**RESOLUTION**

**DATE: November 12, 2024**

**NUMBER: R2024-**

**Moved by:**

**Seconded by:**

**That this part of our meeting will be closed to the public as authorized by Section 239(2)(b) of the Municipal Act, 2001, c. 25, for consideration of the following subject matter:**

- (b) personal matters about an identifiable individual, including municipal or local board employees.**
  - 1. Council to receive information on a Staff position/performance.
  - 2. Council to receive information regarding 2 property complaints.

**Time: p.m.**

**For Against**

**PIPER  
FOOTE  
KIRKEY  
SCOTT  
YEMM**

**Carried**

**Mayor: TOM PIPER**